

AGENDA

**MEETING OF THE BOARD OF DIRECTORS'
GENERAL MANAGER APPRAISAL SPECIAL
PURPOSE COMMITTEE**



SAN ANTONIO RIVER AUTHORITY

April 13, 2011, 10:30 a.m.

**Estimated Presentation Time: 2 hours*

GENERAL AND CEREMONIAL ITEMS:

Estimated Presentation Time: 5 minutes

- 1. CALL TO ORDER BY THE CHAIRMAN, MR. GAYLON J. OEHLKE**

- 2. PLEDGE OF ALLEGIANCE**

- 3. ROLL CALL**
 - Terry E. Baiamonte

 - Sally Buchanan

 - Gaylon J. Oehlke

 - H. B. Ruckman III

- 4. CERTIFICATION OF A QUORUM**

- 5. INTRODUCTION OF VISITORS**

- 6. CITIZENS TO BE HEARD**

**Represents the time staff anticipate that it will take to make presentations or give briefings; does not include an estimate of the time required for discussions generated by Board members.*

INDIVIDUAL AGENDA ITEMS:

- 7. APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS' GENERAL MANAGER APPRAISAL SPECIAL PURPOSE COMMITTEE MEETING HELD ON APRIL 8, 2010**
- 8. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE GENERAL MANAGER'S COMPENSATION**
- 9. EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE FOR DELIBERATION CONCERNING PERSONNEL MATTERS INCLUDING THE ANNUAL EVALUATION OF THE GENERAL MANAGER**
- 10. NEXT MEETING DATE**
- 11. ADJOURN**

Estimated Presentation Time: 2 Hours

SAN ANTONIO RIVER AUTHORITY
General Statements

This meeting is wheelchair accessible. Accessible parking is located at 100 E. Guenther Street. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting, or, to arrange for special assistance to attend this meeting, please call the Operator at 210-227-1373.

The Board of Directors' Special Purpose Committee of the San Antonio River Authority may discuss and/or take action on any item listed in this notice while convened in open session. The Board of Directors' Special Purpose Committee of the San Antonio River Authority may also meet in Executive Session, pursuant to Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item listed in this notice

Special Purpose Committee

Date: 04/13/2011

Approval of the Minutes

Submitted By: Lupe Sanchez

Division: Executive Offices

CAPTION

APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS' GENERAL MANAGER APPRAISAL SPECIAL PURPOSE COMMITTEE MEETING HELD ON APRIL 8, 2010

Presenter

Mr. Oehlke, Committee Chair

Estimated Presentation Time: 5 minutes

Recommendation

Motion to approve the minutes of the Board of Directors' General Manager Appraisal Special Purpose Committee meeting held on April 8, 2010, as presented.

Discussion

Vote

Attachments

April 8, 2010, General Manager Appraisal Special Purpose Committee Meeting Minutes

MINUTES

**MEETING OF THE BOARD OF DIRECTORS'
GENERAL MANAGER APPRAISAL SPECIAL
PURPOSE COMMITTEE**



SAN ANTONIO RIVER AUTHORITY

April 8, 2010, 3:00 p.m.

GENERAL AND CEREMONIAL ITEMS:

1. **CALL TO ORDER WAS MADE BY THE CHAIRMAN, MR. GAYLON J. OEHLKE, AT 3:08 P.M.**
2. **PLEDGE OF ALLEGIANCE WAS RECITED**
3. **MR. OEHLKE CALLED THE ROLL AND REPORTED THE FOLLOWING COMMITTEE MEMBERS PRESENT:**

- Terry E. Baiamonte
- Sally Buchanan (3:35 p.m. arrival)
- Gaylon J. Oehlke
- H. B. Ruckman III

4. **MR. OEHLKE ANNOUNCED THE CERTIFICATION OF A QUORUM**
5. **INTRODUCTION OF VISITORS**

Ms. Sanchez reported that there were none.

6. **CITIZENS TO BE HEARD**

Ms. Sanchez announced that there were no citizens signed up to speak.

7. **APPROVAL OF THE MINUTES FOR THE GENERAL MANAGER APPRAISAL SPECIAL PURPOSE COMMITTEE MEETING HELD ON MARCH 31, 2010**

Staff recommended a motion to approve the minutes of the General Manager Appraisal Special Purpose Committee meeting held on March 31, 2010, as presented.

Motion made by H.B. Ruckman III

Seconded by Terry E. Baiamonte

Vote: 4 - 0 Passed

INDIVIDUAL AGENDA ITEMS:

8. EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE FOR DELIBERATION CONCERNING PERSONNEL MATTERS INCLUDING THE ANNUAL EVALUATION OF THE GENERAL MANAGER

After appropriate disclosure in accordance with Chapter 551 of the Texas Government Code, the Open Meetings Act, Section 551.074, Mr. Oehlke then recessed to meet in Executive Session at 3:11 p.m. for deliberation concerning personnel matters including the annual evaluation of the General Manager. The Executive Session having concluded, the meeting of the Board of Directors' General Manager Appraisal Special Purpose Committee resumed into Open Session at 5:48 p.m.

9. PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE FISCAL YEAR 2010/2011 SALARY ADJUSTMENT OF THE GENERAL MANAGER

Ms. Buchanan made a motion that the salary for the General Manager be set at \$179,000.00 for the upcoming fiscal year.

Seconded by Terry E. Baiamonte

Vote: 4 - 0 Passed

10. NEXT MEETING DATE

Mr. Oehlke announced that there is no need to meet again until next year.

11. ADJOURN

There being nothing further to report, Mr. Oehlke called the meeting adjourned at 5:51 p.m.

PREPARED AND RECOMMENDED FOR BOARD APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

**APPROVED BY THE BOARD OF DIRECTORS' GENERAL MANAGER APPRAISAL
SPECIAL PURPOSE COMMITTEE AT THE MEETING HELD ON APRIL 13, 2011.**

GAYLON J. OEHLKE, Board Chairman

ATTEST:

STEPHEN T. GRAHAM, Assistant Secretary

DRAFT

Special Purpose Committee

Date: 04/13/2011

General Manager's Compensation

Submitted For: Janet Pollock

Submitted By: Lupe Sanchez

Division: Human Resources

CAPTION

**PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE
GENERAL MANAGER'S COMPENSATION**

Presenter

Janet Pollock and Dr. Steve Werling

Estimated Presentation Time: 10 minutes

Each budget year, the San Antonio River Authority Board of Directors, through either the Fiscal Committee or, as in 2009 and 2010, a Special Purpose Committee, reviews and sets the salary for the General Manager. During this item, the Director of Human Resources will provide information gathered by Dr. Steve Werling of Werling & Associates to assist the Committee in setting the General Manager's salary.

Recommendation

Motion to be crafted, if necessary, after Committee discussion.

Discussion

Vote

Special Purpose Committee

Individual Items 9. - 11.

Date: 04/13/2011

Executive Session: Annual GM Evaluation / Next Meeting Date / Adjourn

Submitted By: Lupe Sanchez

Division: Executive Offices

9.

CAPTION

EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE FOR DELIBERATION CONCERNING PERSONNEL MATTERS INCLUDING THE ANNUAL EVALUATION OF THE GENERAL MANAGER

Presenter

Mr. Oehlke, Committee Chairman

Estimated Presentation Time: 1.5 hours

Discussion

10.

CAPTION

NEXT MEETING DATE

Presenter

Mr. Oehlke, Committee Chairman

Estimated Presentation Time: 5 minutes

The next Special Purpose Committee meeting will be decided after Committee discussion.

Discussion

11.

CAPTION

ADJOURN

Presenter

Mr. Oehlke, Committee Chairman
