

AGENDA

MEETING OF THE BOARD OF DIRECTORS' OPERATIONS COMMITTEE AND/OR OF THE BOARD OF DIRECTORS AND SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY



SAN ANTONIO RIVER AUTHORITY

April 6, 2009, 2:00 p.m.

**Estimated Presentation Time: 3 hours*

GENERAL AND CEREMONIAL ITEMS:

Estimated Presentation Time: 10 minutes

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY THE SECRETARY, MS. ADAIR SUTHERLAND**

- John Flieller
- Hector Morales
- Názirite Rubén Pérez
- H.B. Ruckman III
- Adair Sutherland
- Thomas G. Weaver

4. **CERTIFICATION OF A QUORUM BY THE SECRETARY**
5. **INTRODUCTION OF VISITORS**
6. **CITIZENS TO BE HEARD**

**Represents estimated presentation times of staff and routine Board member items; does not account for Board member discussions that may occur.*

7. **APPROVAL OF THE MINUTES FOR THE OPERATIONS COMMITTEE MEETING
HELD ON MARCH 9, 2009**

8. RECESS OPERATIONS COMMITTEE

2:15 P.M.: CONVENE SPECIAL MEETING

9. CALL TO ORDER OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

10. SPECIAL MEETING ROLL CALL

BEXAR COUNTY:

- Sally Buchanan
- Hector Morales
- Jeff Neathery
- Názirite Rubén Pérez
- Roberto G. Rodríguez
- Thomas G. Weaver

GOLIAD COUNTY:

- Terry E. Baiamonte
- Adair R. Sutherland

KARNES COUNTY:

- Gaylon J. Oehlke
- H.B. Ruckman III

WILSON COUNTY:

- John Flieller
- A.D.Kollodziej, Jr.

11. CERTIFICATION OF A QUORUM

12. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE RIVER AUTHORITY'S RESPONSE TO THE CPS ENERGY REQUEST FOR PROPOSALS REGARDING OPERATION AND MANAGEMENT OF BRAUNIG AND CALAVERAS LAKE PARKS

13. EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE FOR CONSULTATION WITH ATTORNEY ON THE RIVER AUTHORITY'S RESPONSE TO THE CPS ENERGY REQUEST FOR PROPOSALS REGARDING OPERATION AND MANAGEMENT OF BRAUNIG AND CALAVERAS LAKE PARKS

14. EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE FOR DELIBERATION CONCERNING PERSONNEL MATTERS INCLUDING THE ANNUAL EVALUATION OF THE GENERAL MANAGER

15. ADJOURN SPECIAL MEETING OF THE BOARD OF DIRECTORS

3:00 P.M.: *RESUME OPERATIONS MEETING*

16. RECONVENE AS OPERATIONS COMMITTEE AND/OR BOARD OF DIRECTORS

17. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING AUTHORIZATION TO SUBMIT THE MAPPING ACTIVITY STATEMENT #4 TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO FUND THE DELEGATION OF THE TECHNICAL REVIEWS OF ALL LETTERS OF MAP REVISION AND CONDITIONAL LETTERS OF MAP REVISION IN THE SAN ANTONIO RIVER BASIN, BEXAR, WILSON, KARNES AND GOLIAD COUNTIES, TO THE SAN ANTONIO RIVER AUTHORITY

18. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE AWARD OF A CONSTRUCTION CONTRACT FOR THE PARK AT CROFTON & CONSTANCE STREETS

19. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING A REQUEST FOR AUTHORIZATION BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY DECLARING A PUBLIC NECESSITY FOR THE ACQUISITION OF FEE SIMPLE TITLE TO AND PERMANENT AND TEMPORARY EASEMENTS ON CERTAIN PROPERTY WITHIN NEW CITY BLOCKS 10916, 10932, 10933, 11173, 11174, 11175 AND COUNTY BLOCKS 4002-1 AND 4002-2, IN BEXAR COUNTY, TEXAS TO CONSTRUCT, MODIFY, OPERATE, MAINTAIN AND REPAIR THE MISSION REACH OF THE SAN ANTONIO RIVER IMPROVEMENTS PROJECT MISSION REACH PHASE IV, AUTHORIZING ALL APPROPRIATE ACTION BY THE GENERAL MANAGER, EMPLOYEES, AGENTS AND ATTORNEYS OF SAN ANTONIO RIVER AUTHORITY IN THE INSTITUTION AND PROSECUTION OF EMINENT DOMAIN PROCEEDINGS TO ACQUIRE SAID PROPERTY INTERESTS AND RELATED RIGHTS OF INGRESS AND EGRESS THAT CANNOT BE ACQUIRED THROUGH NEGOTIATION; RATIFYING AND CONFIRMING ALL ACTS AND PROCEEDINGS PREVIOUSLY DONE OR INITIATED BY EMPLOYEES, AGENTS AND ATTORNEYS OF SAN ANTONIO RIVER AUTHORITY TO ACQUIRE SUCH PROPERTY INTERESTS; AND AUTHORIZING SUCH OTHER LAWFUL ACTION NECESSARY AND INCIDENTAL TO SUCH ACQUISITION OR EMINENT DOMAIN PROCEEDINGS TO SURVEY, SPECIFY, DEFINE AND SECURE THE NECESSARY INTERESTS IN REAL PROPERTY

20. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE AUTHORIZATION OF THE GENERAL MANAGER TO CONVEY AN EASEMENT TO CANYON REGIONAL WATER AUTHORITY ACROSS THE BED AND BANK OF CIBOLO CREEK SOUTH OF IH 10 IN BEXAR COUNTY, TEXAS

21. **BRIEFING ON LAND RIGHTS ACQUISITION STATUS**
22. **STATUS REPORT ON THE SAN ANTONIO RIVER IMPROVEMENTS PROJECT, INCLUDING A REPORT ON THE OPERATION & MAINTENANCE FOR MUSEUM REACH, URBAN SEGMENT**
23. **BRIEFING ON WATER RESOURCES AND DEVELOPMENT ACTIVITIES**
24. **ITEMS FOR FUTURE CONSIDERATION**
25. **GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:**
 - UPCOMING EVENTS CALENDAR,
 - FUTURE BOARD AND/OR COMMITTEE MEETINGS,
 - MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS.
26. **NEXT MEETING DATE**
27. **ADJOURN**

Estimated Presentation Time: 2.5 Hours

SAN ANTONIO RIVER AUTHORITY
General Statements

This meeting is wheelchair accessible. Accessible parking is located at 100 E. Guenther St. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting, or, to arrange for special assistance to attend this meeting, please call the Operator at 210-227-1373.

The Board of Directors' Operations Committee and/or the Board of Directors of the San Antonio River Authority may discuss and/or take action on any item listed in this agenda while convened in open session. The Board of Directors' Operations Committee and/or the Board of Directors of the San Antonio River Authority may also meet in Executive Session, pursuant to Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item listed in this agenda.

Operations Committee

7.

Date: 04/06/2009

Approval of the Minutes

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

**APPROVAL OF THE MINUTES FOR THE OPERATIONS COMMITTEE
MEETING HELD ON MARCH 9, 2009**

Presenter

Mr. Ruckman, Operations Committee Chairman

Recommendation

Motion to approve the minutes of the Operations Committee meeting held on March 9, 2009 as presented to the Committee.

Discussion

Vote

Attachments

Link: [March Ops Mtg Minutes](#)

MINUTES

MEETING OF THE BOARD OF DIRECTORS' OPERATIONS COMMITTEE

SAN ANTONIO RIVER AUTHORITY

March 9, 2009, 2:00 p.m.



GENERAL AND CEREMONIAL ITEMS:

1. **CALL TO ORDER WAS MADE BY THE CHAIRMAN, MR. H.B. RUCKMAN III, AT 2:00 P.M.**
2. **PLEDGE OF ALLEGIANCE**
3. **THE SECRETARY, MS. ADAIR SUTHERLAND, CALLED THE ROLL:**
**Board members present for this meeting are indicated with a checked box:*
 - John Flieller**
 - Hector Morales**
 - Názirite Rubén Pérez**
 - H.B. Ruckman III**
 - Adair Sutherland**
 - Thomas G. Weaver**
4. **CERTIFICATION OF A QUORUM WAS MADE BY THE SECRETARY, MS. SUTHERLAND**

Staff members present were:

Steve Graham, Assistant General Manager
Steve Raabe, Director of Technical Services
Larry Anderson, Director of Support Services
John Chisholm, Director of Operations
Susan Eason, Internal Resources Director
Jim Boenig, Engineering Manager
Claude Harding, Real Estate Manager
Sharon McCoy-Huber, Financial Services Manager
Rudy Farias, Water Resources & Community Development Manager
Jim Blair, Watershed Operations Manager
Al Astran, Utilities System Manager
Gilbert Jimenez, Real Estate Representative

Mark Sorenson, Engineer
Jim Doersam, Engineer
Albert Vega, Engineer
Melissa Bryant, Project Engineer
Lupe Moreno, Executive Assistant

Others present were:

David Ross, Legal Counsel

5. INTRODUCTION OF VISITORS

Ms. Moreno announced there were none.

6. CITIZENS TO BE HEARD

Ms. Moreno announced that no citizens were signed up to speak.

7. APPROVAL OF THE MINUTES FOR THE OPERATIONS COMMITTEE MEETING HELD ON FEBRUARY 9, 2009

Staff recommended a motion to approve the minutes as presented to the Committee.

Motion made by Thomas G. Weaver

Second made by Hector Morales

Motion passed unanimously

8. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE AUTHORIZATION OF THE GENERAL MANAGER TO CONVEY TWO TEMPORARY CONSTRUCTION EASEMENTS AND ONE PERMANENT EASEMENT TO UNION PACIFIC RAILROAD ACROSS AND ALONG THE SAN ANTONIO RIVER IN VICTORIA AND REFUGIO COUNTIES, TEXAS

Staff recommended a motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation to authorize the General Manger to convey two temporary construction easements over the San Antonio River to Union Pacific Railroad for the purpose of replacing and maintaining the railroad trestle in Victoria and Refugio counties, Texas; and, upon securing the permanent easement, indicating Operations Committee support for presenting the permanent easement directly to the Board of Directors for their review and appropriate action.

Motion made by Adair R. Sutherland

Second made by Hector Morales

Motion passed unanimously

9. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE SAN ANTONIO RIVER AUTHORITY'S SUPPORT FOR THE GUADALUPE-BLANCO RIVER AUTHORITY'S GRANT APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD FOR REGIONAL FACILITY PLANNING IN KENDALL COUNTY

Staff recommended a motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation to authorize the General Manager to execute the application documents in support of the Guadalupe-Blanco River Authority's grant application to the Texas Water Development Board for Regional Facility Planning in Kendall County.

Motion made by Thomas G. Weaver

Second made by Hector Morales

Motion passed unanimously

10. PRESENTATION AND DISCUSSION ON THE STATUS OF THE CITY OF KENEDY DESALINATION PROJECT

There being no action taken on this item, Mr. Ruckman called for Agenda Item 11.

11. PRESENTATION AND DISCUSSION ON THE STATUS OF SARA WATER SYSTEM UPGRADES

There being no action taken on this item, Mr. Ruckman called for Agenda Item 12.

12. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE STATUS OF SUBMITTAL OF JOINT APPLICATIONS WITH THE TEXAS A&M INSTITUTE OF RENEWABLE NATURAL RESOURCES TO THE UNITED STATES DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE FOR THE CONSERVATION INNOVATION GRANT PROGRAM AND THE AGRICULTURAL WATER ENHANCEMENT PROGRAM

There being no action taken on this item, Mr. Ruckman called for Agenda Item 13.

13. BRIEFING ON WATER RESOURCES AND DEVELOPMENT ACTIVITIES

There being no action taken on this item, Mr. Ruckman called for Agenda Item 14.

14. STATUS REPORT ON THE SAN ANTONIO RIVER IMPROVEMENTS PROJECT

There being no action taken on this item, Mr. Ruckman called for Agenda Item 15.

15. ITEMS FOR FUTURE CONSIDERATION

Mr. Weaver requested a detailed briefing of how SARA is preparing for the operations and maintenance (O&M) for the Museum Reach and how it's looking so far.

16. GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:

● **UPDATE ON CPS ENERGY REQUEST FOR PROPOSAL (RFP) SCHEDULE**

Mr. Graham informed the Committee that, to date, SARA still has not heard anything from CPSE regarding this issue.

● **UPCOMING EVENTS CALENDAR,**

Mr. Graham recalled Mr. Raabe's earlier mention of a joint meeting with GBRA is to be held on March 25, 2009.

● **FUTURE BOARD AND/OR COMMITTEE MEETINGS,**

Mr. Graham announced that there will be a Special Board meeting held on March 18, at 1pm regarding SAWS 50 year water plan. Also, on April 6, there will be an Operations Committee and Fiscal Committee meeting.

● **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS.**

Mr. Boenig announced that there will be a public meeting at 7pm later on in the evening to discuss the Stream Restoration Program. There will be a consultant visiting from North Carolina and another from Alabama to discuss the success stories of stream restoration in their area.

17. NEXT MEETING DATE

The next Operations Committee meeting will be held on Monday, April 6, 2009 at 2:00 pm.

18. ADJOURN

There being nothing further to report, Ms. Sutherland moved to adjourn, and therefore, Mr. Ruckman called the meeting adjourned at 3:20 p.m.

PREPARED AND RECOMMENDED FOR BOARD APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

**APPROVED BY THE BOARD OF DIRECTORS' OPERATIONS COMMITTEE AT
THE MEETING HELD ON APRIL 6, 2009.**

H.B. RUCKMAN III, Committee Chairman

ATTEST:

ADAIR SUTHERLAND, Committee Secretary

DRAFT

Operations Committee

8.

Date: 04/06/2009

Recess Operations Committee

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

RECESS OPERATIONS COMMITTEE

Presenter

Mr. Ruckman, Operations Committee Chairman

Operations Committee

9.

Date: 04/06/2009

Call to Order of Special Meeting of the Board

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

CALL TO ORDER OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

Presenter

Mr. Weaver, Board Chairman

Operations Committee

10.

Date: 04/06/2009

Special Meeting Roll Call

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

SPECIAL MEETING ROLL CALL

BEXAR COUNTY:

- Sally Buchanan
- Hector Morales
- Jeff Neathery
- Názirite Rubén Pérez
- Roberto G. Rodríguez
- Thomas G. Weaver

GOLIAD COUNTY:

- Terry E. Baiamonte
- Adair R. Sutherland

KARNES COUNTY:

- Gaylon J. Oehlke
- H.B. Ruckman III

WILSON COUNTY:

- John Flieller
- A.D.Kollodziej, Jr.

Presenter

Mr. Graham, Assistant Secretary

Operations Committee

11.

Date: 04/06/2009

Certification of a Quorum

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

CERTIFICATION OF A QUORUM

Presenter

Mr. Graham, Assistant Secretary

Date: 04/06/2009

CPSE RFP Update

Submitted By: Lupe Moreno, Executive
Offices

Division: Operations

Submitted For: Dale Bransford

Department:

Information

CAPTION

PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE RIVER AUTHORITY'S RESPONSE TO THE CPS ENERGY REQUEST FOR PROPOSALS REGARDING OPERATION AND MANAGEMENT OF BRAUNIG AND CALAVERAS LAKE PARKS

Presenter

John Chisholm

Estimated Presentation Time: 10 minutes

Staff will provide information about the CPS Energy RFP at the meeting.

Recommendation

Motion, if necessary, will be crafted after this item has been discussed at the meeting.

Discussion

Vote

Operations Committee

13.

Date: 04/06/2009

Executive Session Regarding CPSE RFP

Submitted By: Lupe Moreno, Executive
Offices

Division: Operations

Submitted For: John Chisholm

Department:

Information

CAPTION

**EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS
GOVERNMENT CODE FOR CONSULTATION WITH ATTORNEY ON THE RIVER
AUTHORITY'S RESPONSE TO THE CPS ENERGY REQUEST FOR PROPOSALS
REGARDING OPERATION AND MANAGEMENT OF BRAUNIG AND
CALAVERAS LAKE PARKS**

Presenter

John Chisholm and David Ross

Estimated Presentation Time: 15 minutes

Discussion

Operations Committee

Executive Only 14.

Date: 04/06/2009

Executive Session: Annual GM Evaluation

Submitted By: Karen Bishop, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

**EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS
GOVERNMENT CODE FOR DELIBERATION CONCERNING PERSONNEL
MATTERS INCLUDING THE ANNUAL EVALUATION OF THE GENERAL
MANAGER**

Presenter

Susan Eason

Estimated Presentation Time: 30 minutes

Discussion

Operations Committee

15.

Date: 04/06/2009

Adjourn Special Meeting

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

ADJOURN SPECIAL MEETING OF THE BOARD OF DIRECTORS

Presenter

Mr. Weaver, Board Chairman

Operations Committee

16.

Date: 04/06/2009

Reconvene as Operations Committee and/or Board of Directors

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

RECONVENE AS OPERATIONS COMMITTEE AND/OR BOARD OF DIRECTORS

Presenter

Mr. Ruckman, Operations Committee Chairman

Date: 04/06/2009

Authorization to Submit MAS 4 LOMR Delegation

Submitted By: Nefi Garza, Technical Services

Division: Technical Services

Submitted For: Nefi Garza

Department: Watershed Management

Information

CAPTION

PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING AUTHORIZATION TO SUBMIT THE MAPPING ACTIVITY STATEMENT #4 TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO FUND THE DELEGATION OF THE TECHNICAL REVIEWS OF ALL LETTERS OF MAP REVISION AND CONDITIONAL LETTERS OF MAP REVISION IN THE SAN ANTONIO RIVER BASIN, BEXAR, WILSON, KARNES AND GOLIAD COUNTIES, TO THE SAN ANTONIO RIVER AUTHORITY

Presenter

Nefi Garza

Estimated Presentation Time: 15 minutes

The SARA Watershed Management Department (WSM) and the Federal Emergency Management Agency (FEMA) have completed the Digital Flood Insurance Rate Maps (DFIRMs) for Bexar, Wilson, Karnes, Goliad counties. These new maps are scheduled to be finalized in the next year.

To keep these maps current and to maintain our investment in them, WSM recommends submitting the Mapping Activity Statement (MAS) #4 grant application to FEMA. This application would propose that FEMA delegate to WSM responsibility for Letters of Map Revision (LOMR) technical review of all submissions to FEMA by developers or agencies modifying the floodplain. The ultimate responsibility remains with FEMA, but, in an effort to reduce federal cost and improve local participation and awareness, FEMA is open to partnering with capable State or regional agencies to assist in the review of these map revisions.

Currently in the map revision process, a requester who wishes to modify or develop in and around the floodplain is required to submit application locally to the floodplain administrator, city or county. Once approved locally, the application is submitted to FEMA. FEMA then forwards the application to and pays a National Service Provider (NSP), a consulting engineering company, to review the technical data submitted by the requester. Once approved, the maps are then revised and updates are printed.

In WSM's recommended LOMR delegation, instead of FEMA paying the NSP, who typically is not in the area, FEMA would pay SARA to do the technical review work. Currently the number of FEMA submissions in our river basin averages 60 per year. FEMA would provide funding of an average of \$5,000 per submission totaling a possible grant award of \$300,000.

FEMA requires the cooperating partner to send an application, MAS#4, and a proposal demonstrating technical capability and experience and presenting a business case that shows efficiency and a cost savings plan. We are in the process of developing this business plan with assistance and approval from FEMA Region 6. The application deadline is May 1, 2009. SARA would then receive all the needed training and computer access to be able to be successful. This task would enable SARA to keep current our investment—the DFIRM studies in our river basin.

Recommendation

Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation to submit the Mapping Activity Statement #4 to the Federal Emergency Management Agency to fund the delegation of the technical reviews of all Letters of Map Revision and conditional Letters of Map Revision in the San Antonio River Basin, in Bexar, Wilson, Karnes and Goliad counties, to the San Antonio River Authority.

Discussion

Vote

Attachments

Link: [MAS4](#)



San Antonio River Authority Cooperating Technical Partners Mapping Activity Statement

LOMR Delegation Mapping Activity Statement - 4

In accordance with the Cooperating Technical Partner (CTP) Memorandum of Agreement or Partnership Agreement dated October 1, 2003, between the San Antonio River Authority and the Federal Emergency Management Agency (FEMA), Mapping Activity Statement No. 4 is as follows:

SECTION 1—OBJECTIVE AND SCOPE

The objective of the Flood Map Project documented in this Mapping Activity Statement is to have the San Antonio River Authority assume the responsibility of the evaluation of conditional and final map revision requests for Bexar, Wilson, Karnes and Goliad Counties. The San Antonio River Authority shall process these conditional and final map revision requests in accordance with the provisions of Part 65 of the National Flood Insurance Program (NFIP) regulations (44 CFR Part 65).

Based on the results of the San Antonio River Authority review, FEMA shall issue determinations regarding the requests. For proposed projects, FEMA shall issue Conditional Letters of Map Revision (CLOMRs) in accordance with Section 65.8 of the NFIP regulations (44 CFR 65.8). For existing or “as-built” projects, FEMA shall issue Letters of Map Revision (LOMRs) in accordance with Section 65.9 of the NFIP regulations (44 CFR 65.9), as appropriate. In instances where the size of revisions warrants it, physical map revisions (PMRs) will be required. Funding for PMRs are outside of the scope of this agreement.

San Antonio River Authority shall coordinate with the FEMA Headquarters Contact or regarding potential violations of the NFIP regulations prior to Activity 5 as defined by this document. San Antonio River Authority will document potential violations with FEMA Headquarters and the Regional office through the use of standard potential violation letters. Submittals that are determined to be potential violations must be suspended until the potential violation has been resolved to the satisfaction of FEMA Headquarters and the Regional office.

This project will be completed by FEMA and the following:

- San Antonio River Authority;
- San Antonio River Authority’s Contractor; and
- FEMA’s Contractor.

The activities for this Flood Map Project, including required Quality Assurance/Quality Control (QA/QC) reviews, and the Mapping Partners that will complete them are summarized below in

Table 1-1. All activities that are to be accomplished by the San Antonio River Authority, San Antonio River Authority Contractor, or other contractors to the San Antonio River Authority that may be added after the project startup, are inclusive in the term “San Antonio River Authority.”

The sections of this Mapping Activity Statement that follow Table 1-1 describe the specific mapping activities associated with this Flood Map Project. Each activity description identifies the responsible Mapping Partner(s), the scope of the activity, the FEMA standards that must be met, and resultant product(s).

Table 1-1. Summary of Mapping Activities and Responsible Mapping Partners

ACTIVITY	SAN ANTONIO RIVER AUTHORITY	FEMA/ CONTRACTOR
	Activity 1 – Initiation of Request	X
Activity 2 – Fee-Charge System Administration/Coordination	X	X
Activity 3 – Initial Technical Review of Request	X	
Activity 4 – Final Technical Review of Request	X	
Activity 5 – Preparation of Draft Determination Documents	X	
Activity 6 – Internal QA/QC Review of Draft Determination Documents	X	
Activity 7 – Audit Review		X
Activity 8 – FEMA Approval of Determination Documents		X
Activity 9 – Distribution of Determination Documents		X
Activity 10 – Post Processing and Appeals		X
Activity 11 – Data Upload Requirements and Library Submittals	X	X
Activity 12 – Miscellaneous	X	X

Activity 1—Initiation of Request

Responsible Mapping Partner: San Antonio River Authority

Scope: The San Antonio River Authority shall receive copies of conditional and final map revision requests (hereinafter referred to as CLOMR and LOMR requests) from requesters within Bexar, Wilson, Karnes and Goliad Counties. The review and processing fee for these cases shall be received by San Antonio River Authority for review for completeness. Received fees are then processed as outlined in Activity 2.

The San Antonio River Authority shall enter all information into the Mapping Information

Platform (MIP) within 24 hours of receipt of a CLOMR or LOMR request and the MIP will generate a case number for the case. FEMA and its contractor shall use the MIP to track the cases reviewed and processed by San Antonio River Authority. San Antonio River Authority shall use the unique case number on all correspondence generated by San Antonio River Authority regarding that particular case. San Antonio River Authority will be responsible for maintaining and tracking all CLOMR and LOMR requests within Bexar, Wilson, Karnes and Goliad Counties, as described herein. Within 3 working days, the San Antonio River Authority shall e-mail an acknowledgement to the requestor to verify that the submittal was received (mail is acceptable when e-mail is not available). At this time, potential conflicts of interest shall be coordinated with FEMA HQ.

Standards: The relevant standards for Activity 1 are provided in Section 4 of this Mapping Activity Statement.

Products: The San Antonio River Authority shall prepare the following products for this mapping activity:

- Updates to the MIP.
- Email acknowledgement letter.

Activity 2—Fee-Charge System Administration/Coordination

Responsible Mapping Partners: San Antonio River Authority, FEMA, and its contractor

Scope: FEMA has established a centralized fee-charge system, administered by a Fee-Charge System Administrator (FCSA). The fee-charge system administration responsibilities of FEMA's contractor are provided in FEMA's *Guidelines and Specifications for Flood Hazard Mapping Partners*.

The review and processing fee is based on the type of map change requested. A list of current review and processing fees for map change requests is provided on the FEMA Flood Hazard Mapping website at http://www.fema.gov/plan/prevent/fhm/frm_fees.shtm.

Upon receipt of the request, the San Antonio River Authority shall review the submittal to determine whether the request is fee exempt. Fee exempt cases will proceed to the initial technical review step. Once the San Antonio River Authority determines that the request is not fee-exempt, the San Antonio River Authority then shall review the payment received. When a check or money order is submitted, it is reviewed to identify obvious errors (e.g., missing date, missing signature, discrepancies between the written and the numerical amount, and check made payable to incorrect entity).

Some checks have a 60- or 90-day *void clause* from the date of the check. If no void clause appears on the check, the check is good for 6 months from its issue date, unless otherwise indicated. If the check is past its expiration date, the San Antonio River Authority shall not forward the check to FEMA for submission to the FCSA. Instead, the San Antonio River Authority

shall return the check to the requester and ask for a new check with a current date. FEMA cannot accept any check over 6 months old, unless stated otherwise on the check.

FEMA's contractor shall ensure that any credit card payment form submitted directly FEMA contains the required information, including the following: correct amount; credit card number; current expiration date; signature of cardholder; date of signature; name of cardholder as it appears on the credit card; address of cardholder (for the credit card receipt); daytime telephone number; and case number. If any of the required information is missing, FEMA's contractor shall call the requester and request a corrected Payment Information Form. The FCSA cannot process credit card payments unless all correct information is provided. The FCSA and FEMA's contractor cannot, under any circumstances, accept a credit card authorization over the telephone.

Before forwarding checks, money orders, or credit card information to the FCSA, the San Antonio River Authority and/or FEMA's contractor shall ensure the check, money order, or Payment Information Form has been annotated with the correct case number. The San Antonio River Authority shall place a copy of the annotated check or money order in the case file for the map change request. For security reasons, the San Antonio River Authority shall block out the credit card number and expiration date on any copy of the original credit card information form before placing the copy in the case file.

If during the following activities it is determined that a possible refund of fee payment is required, San Antonio River Authority should coordinate and monitor the refund request with FEMA and its contractor. If fee refund is approved by FEMA, San Antonio River Authority should prepare and make available all necessary documentation to move forward with the fee refund process as outlined by the FCSA.

The responsibilities of the FCSA are documented in the *Guidelines and Specifications for Flood Hazard Mapping Partners*.

Standards: The relevant standards for Activity 2 are provided in Section 4 of this Mapping Activity Statement.

Products: The San Antonio River Authority and/or FEMA's contractor shall provide the following to FEMA and the FCSA as appropriate:

- Copies of checks, money orders, and credit card payment sheets annotated to show assigned case number;
- Copies of letters sent to requester to notify requester about refund or incorrect payment; and
- Memorandums to the Office of the Comptroller to request refunds when appropriate.
- Coordination with FEMA HQ

Activity 3— Initial Technical Review of Request

Responsible Mapping Partner: San Antonio River Authority

Scope: Upon receiving a case, San Antonio River Authority shall review the submittal for technical and regulatory adequacy, required information, application forms, H&H modeling, and supporting data and documentation.

San Antonio River Authority shall identify previous letters or map actions for the affected map panel(s); determine if any pending request for the same area may affect the submittal; and contact the requester for missing information or additional data required to ensure that the data are scientifically sound and technically accurate. (See Section 7, Technical Assistance and Resources, of this Mapping Activity Statement.) These activities are a part of the “pre-acceptance review” of the case, which shall be completed within 5 working days of receiving the case.

San Antonio River Authority shall inform the requester in writing about the additional data necessary to complete the processing of the case. San Antonio River Authority shall mail the letter within 5 working days of receiving the case. If all data was received with the initial submittal, the email acknowledgment discussed in Activity 1 shall serve as notification to the requester.

If additional data are requested and the required data are not received within 90 days of the date of the letter, San Antonio River Authority shall contact the requestor before the close of the 90-day period to coordinate on status of the submittal. If the requestor cannot submit the additional data in a timely fashion, the San Antonio River Authority shall suspend processing of the case. No extensions shall be granted. When additional data is received within the 90 days of the date of the additional data letter, San Antonio River Authority shall acknowledge the receipt of this data by e-mail to the requestor.

Additional information on the additional data letter is provided in FEMA’s *Document Control Procedures Manual*. Standard templates must be used.

Standards: The relevant standards for Activity 3 are provided in Section 4 of this Mapping Activity Statement.

Products: San Antonio River Authority shall make the following products available through the MIP to FEMA and FEMA’s contractor as appropriate:

- Additional data letter using the appropriate letter template provided by FEMA; and
- Enclosures to the additional data letter as appropriate.
- MIP updates

Activity 4—Final Technical Review of Request

Responsible Mapping Partner: San Antonio River Authority

Scope: Upon receipt of all required data in accordance with Part 65 of the NFIP regulations (44 CFR Part 65), San Antonio River Authority shall review the technical, scientific, and other

information submitted by the requester to ensure that the data are technically accurate, consistent with standard engineering practice and FEMA standards, and sufficient to warrant a conditional or final determination regarding a revision to the Flood Insurance Rate Map (FIRM), Flood Boundary and Floodway Map (FBFM), and/or Flood Insurance Study (FIS) report. San Antonio River Authority generally shall limit the extent of the technical review to a review of the information presented on the MT-2 application forms and the supporting documentation submitted with them against the requirements in Part 65 of the Code of Federal Regulations.

San Antonio River Authority shall use the forms to identify inconsistencies and discrepancies and judge reasonableness. In certain cases, such as review of requests involving alluvial fan flooding, unique hydrologic or hydraulic analyses, or significant changes to the Special Flood Hazard Areas (SFHAs) shown on the effective FIRM, additional technical reviews beyond the reviews of the application forms may be required, as directed by the FEMA Headquarters contact and Regional Project Monitor or his/her designee.

For revisions involving the addition of detailed flood information or changes to flooding sources originally studied by detailed methods, analyses and other supporting data for the 10-percent-annual-chance (10-year), 2-percent-annual-chance (50-year), 1-percent-annual-chance (100-year), and 0.2-percent-annual-chance (500-year) floods and regulatory floodway may be required. At a minimum, the analyses and other supporting data provided in support of a revision request must meet the standards employed by FEMA for the preparation of the FIS report, FIRM, and FBFM, which are documented in the *Guidelines and Specifications for Flood Hazard Mapping Partners*.

San Antonio River Authority shall perform the required coordination and documentation activities necessary for processing each request. During the processing, the San Antonio River Authority shall:

- Communicate with the requester and officials of the affected communities, as necessary;
- Coordinate activities with the FEMA Regional Office and Headquarters Office as appropriate;
- Communicate with other FEMA contractors and Federal, State, and local agencies, as needed;
- Prepare letters and other correspondence for FEMA signature; and
- Maintain legal documentation, records of correspondence, and technical data.

In addition, San Antonio River Authority shall organize and submit to FEMA, via the MIP, records of the correspondence and supporting data associated with each request.

Standards: The relevant standards for Activity 4 are provided in Section 4 of this Mapping Activity Statement.

Products: San Antonio River Authority shall make the following products available to FEMA and its contractor, the following items may be provided in a digital format:

- A case file maintained on a continuous basis of all supporting data provided by the requester(s) and community official(s) in support of the request. The contents of the case file, should include copies of records of telephone conversations, emails and faxes with requesters, community officials, FEMA, and others regarding each request and copies of correspondence sent to requesters, community officials, FEMA, and others regarding each request, to FEMA and FEMA’s contractor;
- All appropriate documentation and modeling;
- Submissions to FEMA’s library, maintained by FEMA’s contractor, shall be made on a quarterly basis and shall be in a standard and accepted digital format;
- MIP updates

Activity 5—Preparation of Draft Determination Documents

Responsible Mapping Partner: San Antonio River Authority

Scope: Within 60 calendar days of receiving all required data, San Antonio River Authority shall prepare draft determination letters and map attachments (Activity 5), as well as perform an internal QA/QC of those documents (Activity 6), and submit them for final audit review by FEMA’s contractor and FEMA (Activity 7). At the time that San Antonio River Authority submits these draft determination letters and map attachments to FEMA, San Antonio River Authority also shall ensure a complete file containing the case correspondence, backup material, and engineering review notes have been assembled and are available to FEMA upon request. A detailed list of the required products, to be submitted to FEMA, is provided under “Products” below.

Standards: The relevant standards for Activity 5 are provided in Section 4 of this Mapping Activity Statement. FEMA’s standard digital file templates for preparing maps and graphics to meet these standards can be obtained from FEMA’s contractor.

Products: San Antonio River Authority shall make the following products available to FEMA and its contractor as appropriate after Activity 6 (Independent QA/QC of Draft Determination Documents) is complete:

1. A case summary providing the case background and review and final recommendation;
2. Draft determination document and associated cover letter (where applicable)
3. Annotated FIRM(s) showing the proposed boundary delineations for a CLOMR and the revised boundary delineations for a LOMR of the 1-percent-annual-chance (100-year) and 0.2-percent-annual-chance (500-year) floodplain boundaries and/or regulatory

floodway boundaries as appropriate;

4. Topographic maps of the revision area that meet the requirements outlined in MT-2 Application/Certification Form 2, "Riverine Hydrology & Hydraulics Form;"
5. Digital Flood Profiles of the 10-percent-annual-chance (10-year), 2-percent-annual-chance (50-year), 1-percent-annual-chance, and 0.2-percent-annual-chance water-surface elevations representing proposed conditions for a CLOMR and existing or "as-built" conditions for a LOMR, if applicable;
6. Revised Floodway Data Table(s) and any other modified FIS tables;
7. Revised Summary of Discharges Table(s), if applicable;
8. Revised Summary of Stillwater Elevations Table(s), if applicable;
9. Copies of the effective FIRM(s), FIS profiles, and any other affected FIS tables, if applicable;
10. 44 CFR 65.12 Documentation for CLOMR Requests when required;
11. 44 CFR 65.7 Documentation for LOMR Requests involving a floodway revision;
12. Individual property owner notification if a request for a revision or proposed revision to the FIRM which involves an increase in the base flood elevation (BFE), the 1-percent-annual-chance floodplain, and/or the regulatory floodway for LOMR Requests. An increase in BFE is defined by the comparison of the effective FIS and FIRM data, including profiles, and the requested revised condition. An increase in the 1-percent-annual-chance floodplain and regulatory floodway is defined as the addition of the 1-percent-annual-chance floodplain and/or regulatory floodway into an area not so designated on the effective FIRM(s). Only those property owners impacted by the increase need to be notified. The notification should explain the extent and reason for the increase and its impact, if any, on the property owner.
13. Draft BFEs on the Web, when required, based on the template and notice types and draft newspaper notice;
14. For effective digital FIRMs (DFIRMs) a digital attachment will be issued to amend the effective DFIRM and post to the National Flood Hazard Layer (see NFHL submittal document).
15. Monitoring Checklist
16. LOMC case tracking
17. MIP updates

Activity 6—Internal QA/QC Review of Draft Determination Documents

Responsible Mapping Partner: San Antonio River Authority

Scope: San Antonio River Authority shall develop and follow internal procedures for QA/QC reviews (review of technical accuracy of data, technical agreement between all components, and graphic accuracy, along with a review against NFIP Regulations). All products produced by the Mapping Partners involved in this project are subject to periodic auditing by FEMA. Quality review plans shall be coordinated with FEMA prior to implementation.

Standards: The relevant standards for Activity 6 are provided in Section 4 of this Mapping Activity Statement.

Products: Once the internal QA/QC review is completed and all concerns raised during the QA/QC review have been addressed, San Antonio River Authority shall package the required products listed in Activity 5 and deliver them to FEMA... San Antonio River Authority shall retain a complete case file and all supporting back up data for each case in an archive

- Annotated copies of draft determination documents and enclosures with all questions and/or concerns indicated if necessary.

Activity 7—Audit Review

Responsible Mapping Partners: FEMA and its contractor and San Antonio River Authority

Scope: 100 % of LOMR and 100 % of CLOMR determination documents and enclosures are subjected to a final audit by FEMA's contractor before they are submitted to FEMA for approval. Based on performance, a reduction in the number of cases audited may occur overtime.

Standards: The relevant standards for Activity 7 are provided in Section 4 of this Mapping Activity Statement.

Products: FEMA's contractor shall make the following products available to San Antonio River Authority and FEMA as appropriate:

- A Summary Report that describes the findings of the audit, noting any deficiencies and providing recommendations to resolve them or noting agreement with the results; and
- Annotated copies of draft determination documents and enclosures with all questions and/or concerns indicated if necessary.

Activity 8— FEMA Review of Determination Documents

Responsible Mapping Partner: FEMA

Scope: FEMA shall review and sign all determination letters for the CLOMR and LOMR cases

reviewed and processed by San Antonio River Authority.

Standards: The relevant standards for Activity 8 are provided in Section 4 of this Mapping Activity Statement.

Activity 9—Distribution of Determination Documents and BFE Publication

Responsible Mapping Partner: FEMA and its contractor

Scope: Upon receipt of the signed determination letter for a CLOMR or LOMR, FEMA and its contractor shall distribute copies of the determination letter and enclosures to the requester, Chief Executive Officers (CEOs) and floodplain administrators of the affected communities, FEMA Regional Office, San Antonio River Authority, and others identified FEMA's *Document Control Procedures Manual*. The affected communities shall receive a 30-day period to review and comment on the determination letter and enclosures as applicable (as some cases will become effective on the issue date, per FEMA standards and NFIP regulations). LOMRs with BFE changes will require publication outlined below and follow the 90-day appeal period process outlined in Activity 10.

When BFEs are changed as a result of a LOMR, publication of the change and a 90-day appeal period is required. In such cases, FEMA and its contractor shall distribute the appropriate transmittal letter to the local newspaper(s) and provide the standard notice regarding the proposed modified BFEs to be published twice in that paper. The notice will direct interested individuals to the appropriate web site where the entire BFE notice will be available. FEMA and its contractor will perform a QA/QC review of the BFE notice and will update the database in order to publish the BFEs on the web site. The BFE notice must be published on the web prior to the first newspaper publication date. BFE notices can be removed from the web site and archived once the 30-day comment period or 90-day appeal period has ended.

Standards: The relevant standards for Activity 9 are provided in Section 4 of this Mapping Activity Statement.

Products: FEMA and its contractor shall make the following products available through the MIP for CLOMR and LOMR requests:

- Copies of CLOMR determination letter, for the community CEO(s) and floodplain administrator(s), FEMA Regional Office, and others as directed by FEMA;
- Copies of LOMR determination letter and FIRM, FBFM, and/or FIS report enclosures, for the community CEO(s) and floodplain administrator(s), FEMA Regional Office, and others as directed by FEMA; and

BFEs on the Web notification and newspaper publications

Activity 10—Post Processing of LOMRs

Responsible Mapping Partners: FEMA and its contractor

Scope: When BFEs are changed as a result of a LOMR, publication of the change and a 90-day appeal period is required. Publication responsibilities are listed in Activity 9. FEMA and its contractor shall follow the appeal period requirements which are documented in the *Document Control Procedures Manual*

Standards: The relevant standards for Activity 10 are provided in Section 4 of this Mapping Activity Statement.

Products: FEMA and its contractor shall make the following products available, as appropriate:

- Interim and Final Rule published in the *Federal Register*
- Finalized BFE change letter (116 letter)
- MIP Updates

Activity 11—Appeal and Protest Processing

Responsible Mapping Partners: FEMA and its contractor

Scope: The responsibilities of the Mapping Partners are summarized below.

FEMA and its contractor shall perform the required coordination and documentation activities necessary for processing appeals or protests for any LOMR. During the processing, FEMA and its contractor shall:

- Communicate with the requester and community, as necessary, while involving San Antonio River Authority.
- Coordinate activities with the FEMA Headquarters Contact or Regional Project Monitor or his/her designee.
- Communicate with other FEMA contractors and Federal, State, and local agencies, as needed.
- Prepare letters and other correspondence for FEMA signature.
- Maintain legal documentation, records of correspondence, and technical data.
- MIP updates
- When a 30-day comment period is required for a LOMR, FEMA and its contractor shall review all comments submitted by the affected communities during the 30-day comment period.
- FEMA and its contractor shall review and resolve all appeals and protests in reference to these cases in accordance with Part 67 of the NFIP regulations (44 CFR Part 67). Close coordination with San Antonio River Authority shall be a part of this process. For each appeal or protest, the following activities shall be conducted as appropriate:

- Initial processing and acknowledgment of the submittal;
- Technical review of the submittal;
- Preparation of letters requesting additional supporting data;
- Performance of revised analyses; and
- Preparation of the draft resolution letter and revised FIRM panels, FBFM panels, and FIS report materials for FEMA review.
- FEMA and its contractor shall distribute copies of resolution letters and enclosures as appropriate.
- Provide draft and final Appeal and/or Protest resolution letters, and all backup data and information for FEMA review and signature if appropriate

Standards: The relevant standards for Activity 11 are provided in Section 4 of this Mapping Activity Statement.

Products: FEMA and its contractor shall make the following products available, as appropriate:

- Copies of all correspondence related to the appeal/protest.
- A summary providing background and review and final recommendations for the appeal/protest
- Final version of revised h/h modeling based on the appeal/protest
- Final resolution letters and enclosures, as appropriate
- MIP updates.

Activity 12 - Data Uploads Requirements and Library Submittals

Responsible Mapping Partners: San Antonio River Authority, FEMA, and its contractor

Scope: The responsibilities of the Mapping Partners are summarized below.

- San Antonio River Authority shall ensure that all required correspondence and data have been uploaded to the Content Manager in MIP. Required items and upload specifications can be found in the *Guidance for Content Manager in MIP, version 1.4*
- San Antonio River Authority shall ensure that all engineering back up data and related correspondence for all completed LOMR and CLOMR requests are packaged and submitted to the FEMA library archives on a quarterly basis. A detailed list of the required products is provided under “Products” below

- FEMA’s contractor shall ensure the engineering backup data and related correspondence for all CLOMR and LOMR requests are packaged and stored properly in the library archives.

Standards: The relevant standards for Activity 12 are provided in Section 4 of this Mapping Activity Statement.

Products: In accordance with the requirements of FEMA, San Antonio River Authority and/or FEMA and its contractor shall make the following products available as appropriate:

- Complete, organized Engineering Study Data Package which includes the following:
 - Digital and paper copies of all final materials including topographic work map, drainage area map, hydrologic model, hydraulic model
 - Finalized version of the TSDN or other bound report/binder submitted
 - Complete case file which includes of all supporting data provided by the requester(s) and community official(s) in support of the request. The contents of the case file, should include copies of records of telephone conversations, emails and faxes with requesters, community officials, FEMA, and others regarding each request and copies of correspondence sent to requesters, community officials, FEMA, and others regarding each request, to FEMA and FEMA’s contractor. The case file should also include copies or original MT-2 forms submitted by the requester. A copy of the finalized CLOMR or LOMR determination should be included along with any associated annotations.

Activity 12 - Miscellaneous

Responsible Mapping Partners: San Antonio River Authority, FEMA, and its contractor

Scope: The responsibilities of the Mapping Partners are summarized below.

- San Antonio River Authority shall provide FEMA with support in the processing of congressional responses and other special responses related to CLOMR and LOMR requests reviewed by San Antonio River Authority under this Mapping Activity Statement.

Standards: The relevant standards for Activity 12 are provided in Section 4 of this Mapping Activity Statement.

Products: In accordance with the requirements provided by FEMA, San Antonio River Authority and/or FEMA and its contractor shall make the following products available as appropriate:

- Draft Special Correspondence and backup data and information for FEMA review and signature;

SECTION 2—PERIOD OF PERFORMANCE

The period of performance for this MAS will begin on September 1, 2009 and continue through July 31, 2010, and may be renewed on a regular basis, based on a review of the quality of products, the timely submission of products, periodic reviews of the pilot program, and other performance criteria. This pilot project may be terminated at the option of FEMA or San Antonio River Authority in accordance with the provisions of the Memorandum of Agreement or Partnership Agreement dated October 1, 2003. FEMA and San Antonio River Authority will review the activities under this Mapping Activity Statement at the end of the performance period.

SECTION 3—FUNDING/COST-SHARING

FEMA will provide funding in the amount of \$300,000.

SECTION 4—STANDARDS

The standards relevant to this Mapping Activity Statement are provided in the following documents:

- FEMA's *Guidelines and Specifications for Flood Hazard Mapping Partners*, appropriate Procedure Memorandums, guidance, policies and procedures;
- FEMA's *Document Control Procedures Manual*; and
- NFIP Regulations (44 CFR Parts 59-77).

(any possible local applications/manuals – state requirements)

Detailed H&H analyses and required documentation shall follow the standards set forth in Part 65 of the NFIP regulations, in particular the following sections:

- Section 65.2, Definitions;
- Section 65.5, Revision to special hazard area boundaries with no change to BFE determinations;
- Section 65.6, Revision of BFE determinations;
- Section 65.7, Floodway revisions;
- Section 65.8, Review of proposed projects;
- Section 65.10, Mapping of areas protected by levee systems;
- Section 65.11, Evaluation of sand dunes in mapping coastal flood hazard areas;
- Section 65.12 Revision to flood insurance rate maps to reflect BFE changes caused by proposed encroachments;
- Section 65.13 Mapping and map revisions for areas subject to alluvial fan flooding; and

- Section 65.14 Remapping of areas for which local flood protection systems no longer provide base flood protection.

The following additional requirements also must be followed by the responsible Mapping Partners:

- All projects, “as-built” or proposed, shall comply with all applicable criteria set forth in 44 CFR 60, which outlines floodplain management regulations for NFIP participation. Any determination that a community may not have complied with Part 60 of the NFIP regulations (44 CFR Part 60) will be brought to the attention of the FEMA Headquarters Contact or Regional Project Monitor.
- All requests shall include a completed copy of the MT-2 application forms package, or comparable, forms.
- Base (1-percent-annual-chance) flood discharges cannot be revised as a result of the use of alternative methodology or data for computing discharges, unless the change is shown to be statistically significant as per 44 CFR 65.6(a)(5).
- Hydrologic analyses must include evaluation of the same recurrence interval(s) studied in the effective FIS, such as the 10-, 2-, 1-, and 0.2-percent-annual-chance floods, as set forth in 44 CFR 65.6(a)(7).
- The hydraulic models shall be completed in the various “layers” described in MT-2 Form No. 4, “Riverine Hydraulic Analysis.” This “layering” approach allows impacts of projects on water-surface elevations (WSELs) to be isolated from impacts resulting from using more detailed data (e.g., additional cross sections).
- The following shall apply for determining compliance with Paragraph 60.3(c)(10) or Paragraph 60.3(d)(3) of the NFIP regulations:
 - Proposed projects - The “post-project conditions” model shall be compared to the “existing conditions” or “pre-project conditions” model.
 - “As-built” projects – The “revised conditions” or “post-project conditions” model shall be compared to the “pre-project conditions” model.
 - Existing-conditions requests - The “existing conditions” model shall be compared to the “corrected effective” model.
- For flooding sources studied by approximate methods and designated as Zone A, the provisions of Paragraph 60.3(b) of the NFIP regulations shall apply. If the community proposes to allow development in an area designated Zone A, the requirements of Paragraph 60.3(b)(4) shall be followed.
- Computer models used for H&H analyses must meet the requirements of Paragraph 65.6(a)(6) of the NFIP regulations and be on FEMA’s *Numerical Models Accepted by FEMA for NFIP Usage*, which is available at http://www.fema.gov/fhm/en_modl.shtm.
- Hydraulic analyses must include evaluation of the same recurrence interval(s) studied in the effective FIS, such as the 10-, 2-, 1-, and 0.2-percent-annual-chance floods and the floodway, as set forth in 44 CFR 65.6(a)(8).

- Hydraulic analyses must be performed using the same computer model used to develop the BFEs shown on the effective FIRM. An alternative model shall be used only if the basis of the request is the use of an alternative hydraulic methodology or it can be demonstrated that the data of the original hydraulic computer model is unavailable or its use is inappropriate, as set forth in 44 CFR 65.6(a)(8).
- Flood elevations and floodplain and floodway boundaries must tie in to effective information in accordance with 44 CFR 65.6(a)(2).
- Public notification of intended revisions to the regulatory floodway shall be completed in accordance with Paragraph 65.7(b) of the NFIP regulations.

SECTION 5—SCHEDULE

The statutory timeframe for a determination on a CLOMR or LOMR request under Part 65 of the NFIP regulations is 90 days after all data is received; however, San Antonio River Authority shall adhere to the same 60-day schedule for processing cases as FEMA’s contractor does. This means that San Antonio River Authority will submit all cases to audit/review within 60 days of a case having all data received. The final 30 days within the regulatory timeframe will be used for reviews and coordination as needed between FEMA, its contractor, and San Antonio River Authority. If additional time is required, due to complexities of the particular case, San Antonio River Authority shall coordinate with the FEMA Headquarters contact. Upon approval by FEMA, San Antonio River Authority will prepare an interim letter to explain that more time is needed. San Antonio River Authority shall obtain concurrence from FEMA and/or its contractor on the draft letter then shall transmit this letter to the requester and community officials before the 90-day processing period expires.

SECTION 6—CERTIFICATION

The definitions of certification in Paragraph 65.2(b) of the NFIP regulations (44 CFR 65.2(b)) for certification of analyses, “as-built” plans, and structural works apply to this Mapping Activity Statement. Specifically:

- If fill is to be considered in the mapping to raise land areas to or above the 1-percent-annual-chance flood elevation, certification of the fill shall be provided in accordance with 44 CFR 65.5(a)(6) by the community’s NFIP permit official, a Registered Professional Engineer, or a Licensed Land Surveyor.
- Topographic information shall be certified by a Registered Professional Engineer or Licensed Land Surveyor in accordance with 44 CFR 65.5(c).
- All analyses and data submitted in support of a revision to BFEs shall be certified by a Registered Professional Engineer or Licensed Land Surveyor as appropriate in accordance with 44 CFR 65.6(f).
- All analyses submitted in support a revision to the regulatory floodway shall be certified by a Registered Professional Engineer in accordance with 44 CFR 65.7(d).

- Any levee systems to be credited with flood protection as discussed in Section 4 of this Mapping Activity Statement shall be certified in accordance with 44 CFR 65.10(e).
- Data submitted to support flood-control measures that provide protection from the 1-percent-annual-chance flood in an area subject to alluvial fan flooding shall be certified by a Registered Professional Engineer in accordance with 44 CFR 65.13(f).

Additionally, a Professional Engineer within San Antonio River Authority must be assigned to oversee the project to ensure that standard engineering practices are followed. This person must be on staff for the entire period of performance and the FEMA Headquarters contact should be immediately notified if staffing changes are made.

SECTION 7—ORDINANCE ADOPTION AND COMPLIANCE

FEMA provides communities with flood hazard information upon which floodplain management regulations are based. Communities are required to adopt a floodplain management ordinance that meets or exceeds the minimum NFIP requirements. FEMA can suspend communities from the NFIP Program for failure to adopt once the community is notified of being flood-prone or for failure to maintain a floodplain management ordinance that meets or exceeds the minimum requirements of the NFIP. Procedures for suspending a community from the NFIP Program for failure to adopt or maintain a floodplain management ordinance that meets or exceeds the minimum requirements of the NFIP are established in the NFIP regulations at 44 CFR §59.24(a) and (d).

To assure that communities within the Bexar, Wilson, Karnes and Goliad Counties maintain the legal ability to enforce NFIP development requirements, the San Antonio River Authority shall work with the NFIP Coordinator for the State of Texas as well as local communities to help maintain local laws that are compliant with NFIP regulations. In addition, San Antonio River Authority shall work with the NFIP Coordinator for the State of Texas to assure that the State Model Ordinance is consistent with federal and State Law, if applicable. The NFIP Coordinator for the State of Texas shall review ordinances routinely as part of Community Assistance Visits (CAVs) and Community Assistance Contracts (CACs). Ordinance reviews shall also be conducted for any community requesting assistance. Assistance shall be provided to communities required to adopt and amend ordinances as a result of map revisions. State model ordinances shall be revised and updated as necessary, if applicable. San Antonio River Authority shall coordinate with the FEMA Regional Office as well as FEMA's contractor for any instances of non-compliant ordinance items.

Communities must formally adopt new and revised FIRMs and FISs in order to legally enforce NFIP requirements. Due legal process requires a community to have a public process to adopt and enforce a FIRM and FIS. This requires communities to formally adopt, by Local Law or Ordinance, any new or revised FIRM or FIS that affects land within its jurisdiction(s).

Many States have adopted floodplain management statutes and regulations and have established and funded their own floodplain management programs. Where a State requires that communities adopt more restrictive requirements than the NFIP minimum requirements, such as a more restrictive floodway or additional freeboard (requiring new construction to be elevated to

a level 1 or more feet higher than the BFE), the State requirements take precedence over the NFIP minimum.

SECTION 8—TECHNICAL ASSISTANCE AND RESOURCES

San Antonio River Authority may obtain copies of FEMA-issued CLOMRs, LOMRs, Letters of Map Amendment, and Letters of Map Revision Based on Fill; archived engineering backup data; and data collected as part of the FEMA Mapping Needs Assessment Process. San Antonio River Authority may contact {Insert General Library Information}.

General technical and programmatic information not cited in this Mapping Activity Statement also can be downloaded from the FEMA Flood Hazard Mapping Web site (<http://www.fema.gov/plan/prevent/fhm/>).

Technical and programmatic issues requiring FEMA resolution will be coordinated, as needed, with the FEMA Headquarters contact specified in Section 12 of this Mapping Activity Statement.

Additional guidance for H&H analyses and floodplain mapping can be found in FEMA's *Guidelines and Specifications for Flood Hazard Mapping Partners*. Additional guidance for preparing correspondence can be found in FEMA's *Document Control Procedures Manual*.

San Antonio River Authority may obtain the map revision production tools, software, automated QA/QC tools, etc., that FEMA has developed for its own use. For example, copies of FEMA's rule-based engineering software packages, such as CHECK-RAS for evaluating HEC-2/HEC-RAS models and RASLOT for automatically plotting flood profiles, may be obtained through FEMA's contractor.

Specific technical and programmatic support may be provided by FEMA's contractor; such assistance must be requested through the FEMA Headquarters contact specified in Section 12 of this Mapping Activity Statement and may include:

1. Technical assistance in the form of training and/or technical guidance regarding the review and processing of revision cases;
2. Training on using the MIP; and
3. Training on resolving protests and appeals.

SECTION 9—CONTRACTORS

San Antonio River Authority intends to use the services of contractors as a contractor for this Flood Map Project. San Antonio River Authority shall ensure that the procurement for all contractors used for this Flood Map Project complies with the requirements of 44 CFR 13.36.

Procurement of the consultant shall comply with the requirements of 44 CFR 13.36. Part 13 may be acquired from the U.S. Government Printing Office Web site at http://www.access.gpo.gov/nara/cfr/waisidx_02/44cfr13_02.html.

OR

San Antonio River Authority does not intend to use the services of contractors as a contractor for this Flood Map Project.

SECTION 10—REPORTING

San Antonio River Authority shall upload to the MIP copies of all correspondence between San Antonio River Authority and the requester and/or community officials, including acknowledgment letters, additional data letters, processing delay letters, phone call reports, e-mail correspondence, and any other documents. FEMA's contractor shall use this information to audit the appropriate status information in the MIP. FEMA's contractor shall then use the MIP to provide FEMA with updates to the LOMC module of FEMA's CIS database. Additional information on the CIS database is provided FEMA's *Guidelines and Specifications for Flood Hazard Mapping Partners*. FEMA Headquarters will use the MIP to track progress of individual projects and may perform periodic audits of the MIP to ensure that timeframe processing standards are being met. San Antonio River Authority will ensure that the data in the MIP is up-to-date at all times.

SECTION 11—FINANCIAL REPORTING

Because funding has been provided to San Antonio River Authority by FEMA, financial reporting requirements for San Antonio River Authority will be in accordance with Cooperative Agreement Articles V and VI.

San Antonio River Authority shall provide financial reports to the FEMA Headquarters contact, Regional Project Monitor, and Assistant Officer in accordance with the terms of Cooperative Agreement, dated {Insert Date}.

SECTION 12—POINTS OF CONTACT

The FEMA Headquarters contact will be {Insert HQ Name POC}, the Regional Office Project Monitor will be Jack Quarles, and the San Antonio River Authority Program Director will be Suzanne Scott, or subsequent personnel of comparable experience who are appointed to fulfill these responsibilities. Nefi Garza, P.E. will be the San Antonio River Authority LOMR Manager.

Each party has caused this Task Agreement to be executed by its duly authorized representatives on the date mentioned above.

Suzanne Scott
General Manager
San Antonio River Authority

Date

Jack Quarles
Civil Engineer
Federal Emergency Management Agency, Region 6

Date

Beth Norton
CTP Program
Federal Emergency Management Agency, HQ

Date

Date: 04/06/2009

Award of a Construction Contract for the Crofton & Constance Park

Submitted By: Marilyn Black, Technical Services

Division: Technical Services

Department: Engineering

Information

CAPTION

PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE AWARD OF A CONSTRUCTION CONTRACT FOR THE PARK AT CROFTON & CONSTANCE STREETS

Presenter

Jim Boenig

Estimated Presentation Time: 10 minutes

In 2006, the Amenities Master Plan for the Eagleland Segment was completed. The plan included a plaza at Eagleland Street that was incorporated into the City of San Antonio (COSA) Mission Trails 4A project and a pocket park at Crofton and Constance streets that moved forward with funding from COSA and the King William Neighborhood Association through the San Antonio River Foundation. The pocket park will complement the U.S. Army Corps of Engineers' Restoration project and add upgraded landscaping and amenities for the Eagleland segment.

The project design was managed by the San Antonio River Authority with input from the King William Neighborhood Association and the Eagleland Subcommittee of the River Oversight Committee. Design was completed this spring, and construction is anticipated to be complete by December 2009.

Solicitations for bids were advertised as required by statute with the bid opening scheduled for March 31, 2009. A bid tabulation summarizing all bids and staff's recommendation will be provided at the Operations Committee meeting. Bids are evaluated on the basis of the lowest and best bid.

Funding will be provided jointly by COSA, the King William Association (through the San Antonio River Foundation), and the Bexar County Visitor Tax.

Recommendation

Motion indicating Operations Committee support for San Antonio River Authority staff to proceed in seeking Board approval for the execution of a construction contract for the Crofton & Constance Park.

Discussion

Vote

Date: 04/06/2009

Mission Reach Phase IV Land Rights Acquisition

Submitted By: Hector Villanueva, Technical Services **Division:** Technical Services

Department: Real Estate

Information

CAPTION

PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING A REQUEST FOR AUTHORIZATION BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY DECLARING A PUBLIC NECESSITY FOR THE ACQUISITION OF FEE SIMPLE TITLE TO AND PERMANENT AND TEMPORARY EASEMENTS ON CERTAIN PROPERTY WITHIN NEW CITY BLOCKS 10916, 10932, 10933, 11173, 11174, 11175 AND COUNTY BLOCKS 4002-1 AND 4002-2, IN BEXAR COUNTY, TEXAS TO CONSTRUCT, MODIFY, OPERATE, MAINTAIN AND REPAIR THE MISSION REACH OF THE SAN ANTONIO RIVER IMPROVEMENTS PROJECT MISSION REACH PHASE IV, AUTHORIZING ALL APPROPRIATE ACTION BY THE GENERAL MANAGER, EMPLOYEES, AGENTS AND ATTORNEYS OF SAN ANTONIO RIVER AUTHORITY IN THE INSTITUTION AND PROSECUTION OF EMINENT DOMAIN PROCEEDINGS TO ACQUIRE SAID PROPERTY INTERESTS AND RELATED RIGHTS OF INGRESS AND EGRESS THAT CANNOT BE ACQUIRED THROUGH NEGOTIATION; RATIFYING AND CONFIRMING ALL ACTS AND PROCEEDINGS PREVIOUSLY DONE OR INITIATED BY EMPLOYEES, AGENTS AND ATTORNEYS OF SAN ANTONIO RIVER AUTHORITY TO ACQUIRE SUCH PROPERTY INTERESTS; AND AUTHORIZING SUCH OTHER LAWFUL ACTION NECESSARY AND INCIDENTAL TO SUCH ACQUISITION OR EMINENT DOMAIN PROCEEDINGS TO SURVEY, SPECIFY, DEFINE AND SECURE THE NECESSARY INTERESTS IN REAL PROPERTY

Presenter

Claude Harding and Hector Villanueva

Estimated Presentation Time: 10 minutes

The Project Cooperation Agreement with the U.S. Army Corps of Engineers for the Mission Reach of the San Antonio River Improvements Project (SARIP) requires the River Authority to acquire all property rights needed to construct, modify, operate, maintain and repair the Mission Reach. Phase IV of the SARIP Mission Reach is that segment of the project which lies between the Espada Dam and continuing to a point approximately half of a mile south of Espada Mission.

River Authority staff have initiated preliminary due diligence activities by contacting property owners of the respective parcels proposed for acquisition in Phase IV. There are approximately 21 separate properties to be acquired. Some of the acquisitions are partial and some require entire acquisition of the respective property. In all cases, the properties to be acquired are adjacent to existing San Antonio Channel Improvement Project land.

Recent notice to SARA of a stimulus package for construction of the Mission Reach has accelerated scheduling for acquisition of all required Phase IV land rights. Board action is necessary to proceed with formal acquisition of the required project land rights.

Recommendation

Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation to approve and authorize the acquisition of all land rights identified and required under the San Antonio River Improvements Project Mission Reach Phase IV.

Discussion

Vote

Date: 04/06/2009

Cibolo Creek Crossing

Submitted By: Marianne Kumley, Technical Services **Division:** Technical Services

Submitted For: Claude Harding **Department:** Real Estate

Information

CAPTION

PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE AUTHORIZATION OF THE GENERAL MANAGER TO CONVEY AN EASEMENT TO CANYON REGIONAL WATER AUTHORITY ACROSS THE BED AND BANK OF CIBOLO CREEK SOUTH OF IH 10 IN BEXAR COUNTY, TEXAS

Presenter

Claude Harding

Estimated Presentation Time: 10 minutes

Canyon Regional Water Authority submitted an application to SARA for a permanent easement for a water line crossing across Cibolo Creek south of Interstate 10 in Bexar County, Texas. The crossing will consist of a directional bore and installation of a 30-inch water pipeline. The proposed water line is part of the Wells Ranch Carrizo Groundwater Project that will supply up to 9,000 acre/feet of groundwater from well sites in Guadalupe and Gonzales counties to the FM 1518 water tower located just south of Interstate 10.

The center line of Cibolo Creek is the county line between Guadalupe County and Bexar County. During review, it was deemed that SARA has title only to the west bank, or Bexar County side, of Cibolo Creek at this location. SARA does not have jurisdiction in Guadalupe County; therefore, the request to cross Cibolo Creek only pertains to the west one-half of the bed and banks as shown in the attached proposed easement.

The Board of Directors, with the passage of Policy No. RE 0001 approved on November 19, 2008, established the administrative fee and the consideration for land rights of River Authority property. An administrative fee of \$750 was paid by Canyon Regional Water Authority on January 6, 2009, in conjunction with the application for this easement request. In addition, a one-time consideration for the permanent easement was paid in the amount \$492.

Recommendation

Motion indicating Operations Committee support for presenting to the San Antonio River Authority Board a recommendation to authorize the General Manager to convey a permanent easement to Canyon Regional Water Authority for the purpose of installing and maintaining a water pipeline across the bed and bank of Cibolo Creek in Bexar County, Texas.

Discussion

Vote

Attachments

Link: [Proposed Easement](#)

EASEMENT

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF BEXAR §

The San Antonio River Authority, a political subdivision of the State of Texas, domiciled in Bexar County, Texas acting by its General Manager, hereunto duly authorized by Resolution No. R-XXXX, passed and approved _____, hereinafter called GRANTOR, for and in consideration of the sum of Four Hundred Ninety-two and NO/100-----(\$492.00) cash in hand paid by Canyon Regional Water Authority, hereafter called GRANTEE, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, sell and convey unto said GRANTEE, its successors and assigns, a permanent right-of-way easement thirty feet (30') wide for the construction, reconstruction, repair, operation, maintenance, inspection, patrolling or removing of a thirty inch (30") outside diameter water pipeline with all necessary or desirable appurtenances, in, under, across and upon the west one-half of the bed and bank of Cibolo Creek at a location South of Interstate 10 in Bexar County, Texas, said location being more specifically described on the plat attached hereto as "Parcel West ½ of Cibolo Creek".

The steel encased pipeline will be installed along and under the west bed & bank of the Cibolo Creek by directionally boring so that the pipeline is located at least eight feet (8') below the deepest part of the west bed & bank of the Cibolo Creek at the crossing point. GRANTEE shall have the right of ingress and egress across the surface of the land within the limits of the easement. GRANTEE shall have the right to remove brush, undergrowth, of other obstructions which could injure, endanger or interfere with GRANTEE's use of the easement area. GRANTEE shall not damage, destroy or remove any trees within the easement area with a trunk diameter greater than twenty-four (24) inches at a point thirty-six (36) inches above the natural ground surface. GRANTEE shall have the right to assign the easement in whole or in part in accordance with the terms and conditions contained herein.

The right-of-way easement hereby granted is made and accepted under the condition that the construction, operation and maintenance of the utility pipeline shall be in accordance with applicable rules as issued by the Department of Transportation in the Code of Federal Regulations.

The installation, use and maintenance of the pipeline shall be in accordance with the best operating procedures used by a prudent person engaged in the utility industry. GRANTEE shall use the highest degree of care and all proper safeguards to prevent any unauthorized discharges into the waters of the Cibolo Creek. In the event of such discharges, GRANTEE shall be responsible for all damage to public and private property.

All pipeline construction shall conform to the design as detailed in Sheet 25 of the construction plans for the Phase 1 Water Transmission Line as prepared by River City Engineering, Ltd. incorporated herein by reference. Any and all future pipeline installations within this easement, shall be subject to the review and approval of the San Antonio River Authority.

TO HAVE AND TO HOLD the above described Easement and rights unto the GRANTEE, its successors and assigns, until the use of said easement by GRANTEE shall be permanently abandoned or relocated as hereinabove provided.

EXECUTED this _____ day of April, 2009.

SAN ANTONIO RIVER AUTHORITY

By _____
Suzanne B. Scott
General Manager

ATTEST:

By _____
Stephen T. Graham P.E., CFM
Assistant General Manager

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

This instrument was acknowledged before me on the _____ day of April, 2009 by Suzanne B. Scott, General Manager of the San Antonio River Authority, a political subdivision of the State of Texas.

Notary Public, State of Texas



2250 US 281 N
Blanco, TX 78606
Phone: 830-833-2250
Toll Free: 877-833-2250
FAX: 830-833-2257
EMAIL: abakersurvey.com

PARCEL WEST 1/2 OF CIBOLO CREEK

Field notes of a 0.015 of an acre, 30' wide Easement, situated in Bexar County, Texas adjoining but not out of the Eligio Gortari Survey 2, Abstract 5, being over part of the Cibolo Creek as owned and controlled by the San Antonio River Authority in Chapter 276, Page 556, Acts of the 45th Legislature, 1937, and as subsequently amended and being more particularly described by metes and bounds as follows: Note: All iron pins set are 1/2" rebar with a yellow plastic cap stamped "Baker Surveying".

Beginning at a point in the center line of Cibolo Creek and the east line of Bexar County and the west line of Guadalupe County and the west line of the Jose Flores Survey No. 63, Abstract 134 having State Plane Coordinates Nad83 of N. 13730056.54, E. 2226749.88 and being the west corner of Lot 23-B and the north corner of Lot 22 of the Sea Willow Estates Subdivision in Guadalupe County, Texas.

Thence N 62° 45' 37" W. 20.99 feet with the southwest line of this easement, across the San Antonio River Authority Tract and the west 1/2 of Cibolo Creek to a point on the west bank of Cibolo Creek and the east line of the Eligio Gortari Survey No. 2 recorded in Volume 31, Page 11 of the Deed Records of Bexar County, Texas and the east line of a 10.00 acre tract conveyed to Marcelino A. Alvarez and recorded in Volume 4337, page 1607 of the Official Public Records of Bexar County, Texas for the west corner of this easement.

Thence N 45° 18' 26" E. 31.56 feet with the northwest line of this easement and the west bank of the Cibolo Creek, the east line of the 10.00 acre tract and the east line of the Gortari Survey to a point for the north corner of this easement.

Thence S 62° 45' 37" E. 22.73 feet with the northeast line of this easement across the San Antonio River Authority Tract and the west 1/2 of the Cibolo Creek to a point in the center line of Cibolo Creek and the Bexar-Guadalupe County Line, in the northwest line of Lot 23-B for the east corner of this easement.

Thence S 48° 15' 26" W. 32.14 feet with the southeast line of this easement, the center line of Cibolo Creek, the Bexar-Guadalupe County Line and the northwest line of Lot 23-B to the **Place of Beginning** and covering 0.015 of an acre of land according to a survey on the ground in March of 2008 by Baker Surveying Inc. Revised March 31, 2009

Job No. 07-137 Parcel west side Cibolo Creek
Accompanying Plat Prepared

AMIL M. BAKER, JR.
Registered Professional Land
Surveyor # 1469



NOTES:

1) ALL SET IRON PINS AND 1/2" DIAMETER IRON PIN WITH A YELLOW PLASTIC CAP STAMPED "BAKER SURVEYING"
 2) KIND OF BEARING IS THE TEXAS COORDINATE SYSTEM, TEXAS SOUTH CENTRAL ZONE 4300 NORTH
 3) NO CURRENT TITLE OPINION OF COMMITMENT FOR BILL INSURANCE HAS BEEN OBTAINED AT THE TIME OF SURVEY. THEREFORE, NO CERTIFICATION IS MADE THAT ALL EASEMENTS AND ENCUMBRANCES AS SHOWN ON THIS DRAWING ARE SHOWN ON THE SURVEY.

CANYON REGIONAL WATER AUTHORITY



CP&Y
 Chlang, Patel & Yerby, Inc.

**CIBOLO CREEK
 30' WIDE EASEMENT**

LEGEND

○ = IRON PIN

SCALE: 1"=20'

ELIGIO GORTARI
 SURVEY NO. 2
 VOL 31, PG 11

10.00 ACRES
 MARCELINO A. ALVAREZ
 VOL 4337, PG 1607

656 sq. ft.
 0.015 acres
 SAN ANTONIO RIVER
 AUTHORITY

LOT 23-B
 THERESA M. BARTH
 4.07 ACRES
 VOL 569, PG 6

JOSE FLORES
 SURVEY NO. 63
 ABSTRACT NO. 134

POB
 N 13730056.54
 E 2226749.88

LOT 22

1/2" IRON PIPE FOUND

SEA WILLOW DR

PLAT SHOWING:

SURVEY OF A 0.015 OF AN ACRE, 30' WIDE EASEMENT, SITUATED IN BEXAR COUNTY, TEXAS ADJOINING BUT NOT OUT OF THE ELIGIO GORTARI SURVEY 2, ABSTRACT 5, BEING OVER PART OF THE CIBOLO CREEK AS OWNED BY AND CONTROLLED BY THE SAN ANTONIO RIVER AUTHORITY IN CHAPTER 276, PAGE 556, ACTS OF THE 45TH LEGISLATURE, 1937, AND AS SUBSEQUENTLY AMENDED.

BAKER
 SURVEYING, INC.

PH. (830) 833-2250
 FAX. (830) 833-2257
 2250 US 281 N.
 BLANCO TX. 78606

THIS DRAWING IS THE PROPERTY OF BAKER SURVEYING AND SHALL NOT BE USED FOR ANY PURPOSE WITHOUT THE WRITTEN CONSENT OF AN AUTHORIZED AGENT OF BAKER SURVEYING. BAKER SURVEYING ACCEPTS NO RESPONSIBILITY FOR THE USE OF THIS DRAWING FOR ANY PURPOSE AFTER SIX MONTHS FROM THE DATE INDICATED ON THIS DRAWING. ALL RIGHTS RESERVED. COPYRIGHT 2007, BAKER SURVEYING, INC. ©



STATE OF TEXAS :
 COUNTY OF BLANCO:

I, AMIL M. BAKER JR., DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND BY PERSONS WORKING UNDER MY SUPERVISION.

Amil M. Baker Jr.

AMIL M. BAKER JR.

REGISTERED PROFESSIONAL LAND SURVEYOR NO. 1469
 SURVEYED: MARCH 2008
 PROJECT NO.: 07-137 WELL RANCH
 DWG No.: N:\Draw 2007\07-137 WELLS RANCH
 REVISED: MARCH 31, 2009 REVISED LEGAL



Date: 04/06/2009

Briefing on Land Rights Acquisition Status

Submitted By: Claude Harding, Technical Services

Division: Technical Services

Department: Real Estate

Information

CAPTION

BRIEFING ON LAND RIGHTS ACQUISITION STATUS

Presenter

Claude Harding

Estimated Presentation Time: 5 minutes

On March 22, 2006, the San Antonio River Authority Board of Directors approved Ordinance No. O-1266. This ordinance as amended by Resolution No. 1359 on November 19, 2008, established a real estate policy for the River Authority. The policy delegates to the General Manager the authority to purchase or lease land rights for \$50,000 or less per parcel as long as the purchase or lease price is within the amount budgeted for the project. The policy also states that such acquisitions of land rights will be reported to the Board.

Attached is a list of projects with on-going land rights acquisition activity in progress.

Discussion

Attachments

Link: [April 2009 RE Activities](#)

Briefing on Land Rights Acquisition Status

Acquisition of Land Rights Purchased or Leased

Period: November 2008 thru March 2009

Name	Document Type	Date	\$ Amount	Date Budget Approved or Specific Authorization to Acquire	COMMENTS	County / District
Mission Reach - San Antonio River Improvements Project - Phase II						
County of Bexar et al	Deed	1/21/2009	\$20,706.91	2/20/2008	Final disbursement of funds made to Taxing Authorities requiring payment of tax arrears.	Bexar/1
City of San Antonio	Council Action	11/20/2008	Donation	8/20/2008	City Council has authorized the conveyance of COSA Parklands in Phase II, subject to SARA validating necessity of the required ROW.	Bexar/1
Sanchez et al, 100 W. Mitchell St.	Condemnation Pending			8/15/2007	Condemnation still pending, HGV	Bexar/1
Sanchez et al, 103 W. Mitchell St.	Condemnation Pending			8/15/2007	Condemnation still pending, HGV	Bexar/1
Anders / Schneider, 111 McKay	Condemnation Pending			8/15/2007	Condemnation still pending, HGV	Bexar/1
Graytown Road Wastewater Treatment Collection System						
Vorpahl Estate - Revised Alignment	Easement	3/20/2009	\$2,125.00	12/19/2007	SANITARY SEWER EASEMENT - GRJ	Bexar/4
San Antonio River Nature Park						
Helton-Williams Family Trust	Deed	12/30/2008	\$126,737.10	11/19/2008	Bargain Sale for 76.362 acres: Appraised value was \$328,000.	Wilson
Francisco Castillo	Deed	2/4/2009	\$138,454.00	11/19/2008	21.593 acres	Wilson
Maritnez Dam 6A Rehab						
Eduardo Mora Gonzales & Marco Antonio Gonzales	Easement	4/12/2007	\$7,869.00	10/15/2003	CONDEMNATION BY PUBLICATION- PENDING - GRJ	Bexar/4
River Crossings						
UP Railroad in Victoria and Refugio Counties	Easement	12/1/2008	\$15,925.50	-	Under review, GRJ	N/A
Leases/License Agreements						
Novarossi Racing Team	Ground Lease	12/12/2008	600/Yr.	-	Group leases a portion of the property next to the GRAYSA organization.	Bexar/4
Broadway SA Investors GP, LLC	Lease Agreement	12/15/2008	\$24,000/Yr.	-	101 Newell, San Antonio, Texas	Bexar/4
San Antonio Gastroenterology Associates, P.A.	License Agreement	2/23/2009	\$8,400/Yr.	-	20 parking spaces at the Environmental Center	Bexar/4
Edwards Aquifer Authority	License Agreement	3/9/2009	\$4,200/Yr.	-	10 parking spaces at the Environmental Center	Bexar/4

Date: 04/06/2009

SARIP Status Report

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

**STATUS REPORT ON THE SAN ANTONIO RIVER IMPROVEMENTS PROJECT,
INCLUDING A REPORT ON THE OPERATION & MAINTENANCE FOR
MUSEUM REACH, URBAN SEGMENT**

Presenter

Suzanne B. Scott and Jim Blair

Estimated Presentation Time: 20 minutes

Discussion

Date: 04/06/2009

Water Resources & Development Activities Briefing

Submitted By: Lupe Moreno, Executive
Offices

Division: Technical Services

Submitted For: Steve Raabe

Department:

Information

CAPTION

BRIEFING ON WATER RESOURCES AND DEVELOPMENT ACTIVITIES

Presenter

Steve Raabe

Estimated Presentation Time: 10 minutes

Discussion

Operations Committee

24.

Date: 04/06/2009

Items for Future Considerations

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

ITEMS FOR FUTURE CONSIDERATION

Presenter

Suzanne B. Scott

Estimated Presentation Time: 5 minutes

Discussion

Operations Committee

25.

Date: 04/06/2009

GM's Report

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Submitted For: Suzanne B. Scott

Department:

Information

CAPTION

GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:

- UPCOMING EVENTS CALENDAR,
- FUTURE BOARD AND/OR COMMITTEE MEETINGS,
- MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS.

Presenter

Suzanne B. Scott

Estimated Presentation Time: 10 minutes

Discussion

Operations Committee

26.

Date: 04/06/2009

Next Meeting Date

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

NEXT MEETING DATE

Presenter

Suzanne B. Scott

Unless otherwise decided by the Committee, the next Operations Committee meeting will be held on May 10, 2009 at 2:00 p.m.

Discussion

Operations Committee

27.

Date: 04/06/2009

Adjourn

Submitted By: Lupe Moreno, Executive
Offices

Division: Executive Offices

Department:

Information

CAPTION

ADJOURN

Presenter

Mr. Ruckman, Operations Committee Chairman
