

MINUTES OF THE
SAN ANTONIO RIVER AUTHORITY
BOARD OF DIRECTORS AND
SAN ANTONIO RIVER AUTHORITY
PUBLIC FACILITY CORPORATION
JANUARY 16, 2008

The special meeting of the Board of Directors of the SAN ANTONIO RIVER AUTHORITY was called to order by the Vice-Chairman, Adair R. Sutherland, at 10:20 a.m., Wednesday, January 16, 2008, at the General Offices of the San Antonio River Authority, 100 East Guenther Street, San Antonio, Bexar County, Texas.

Ms. Buchanan called the roll and certified a quorum present as follows:

BEXAR COUNTY

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| Sally Buchanan | Present |
| Hector Morales | Present |
| Názirite Rubén Pérez | Arrived 12:50pm |
| Roberto G. Rodríguez | Arrived 12:50pm |
| Thomas G. Weaver | Present |

GOLIAD COUNTY

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| Terry E. Baiamonte | Present |
| Adair R. Sutherland | Present |

KARNES COUNTY

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| H. B. Ruckman III | Present |
| Gaylon Oehlke | Present |

WILSON COUNTY

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| A. D. Kollodziej, Jr. | Present |
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Staff members present were:

Suzanne B. Scott, General Manager
Steve Graham, Assistant General Manager
Sharon McCoy-Huber, Director of Finance and Administration
Susan Eason, Director of Human Resources
Steve Raabe, Director of Planning and Development
Jim Boenig, Engineering Manager
Al Astran, Utilities Manager
Jim Blair, Flood Control Infrastructure Manager
Steven Schauer, Manager of External Communications
Dale Bransford, Park Services Manager
Ken Englehart, Information Technology Manager
Nefi Garza, Floodplain Management Manager
Rudy Farias, Planning Manager
Mike Gonzales, Environmental Services Manager
Phil Weynand, Water Resources Manager

Rosy Anguiano, Executive Assistant

Other individuals present were:

David Ross, Legal Counsel

RECESSED AS SAN ANTONIO RIVER AUTHORITY BOARD OF DIRECTORS; CONVENED AS SAN ANTONIO RIVER AUTHORITY PUBLIC FACILITY CORPORATION

Ms. Sutherland called for a Motion for **Approval of the Minutes of the Public Facility Corporation Meeting of the Board of Directors Held on August 30, 2005.** Mr. Weaver so moved and seconded by Mr. Ruckman, Motion carried unanimously

Ms. Sutherland called on Sharon McCoy-Huber regarding **Agenda Item 7 – Discussion and Action to Adopt a Resolution Electing Officers of the San Antonio River Authority Public Facility Corporation.**

The officers of a Public Facility Corporation are the president, vice-president, and secretary; and other officers, including a treasurer and assistant officers considered as necessary. A person may simultaneously hold more than one office, except that the same person may not simultaneously hold the offices of president and secretary. A director who is a member of the governing body or an officer or employee of the sponsor is eligible to serve as an officer of the corporation.

Current officers of the Public Facility Corporation are:

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|---------------------|--------------------|
| President | Louis Rowe |
| Vice President | Adair Sutherland |
| Secretary | vacant |
| Treasurer | Gaylon Oehlke |
| Assistant Secretary | vacant |
| Assistant Treasurer | Sharon McCoy-Huber |

Staff recommended a Motion that Resolution No. R-7 be passed and approved.

Following discussion Ms. Sutherland called for said Motion. Mr. Oehlke so moved and stipulated that the officers of the San Antonio River Authority Board of Directors act as the San Antonio River Authority Board of Directors of the Public Facilities Corporation with Steve Graham as the Assistant Secretary. Seconded by Ms. Buchanan, Motion carried unanimously

Ms. Sutherland called on Suzanne Scott regarding **Agenda Item 8 - Discussion Regarding Public Facility Corporation Items for Future Consideration.**

Ms. Scott reported moving forward with the master planning efforts for River Authority facilities that need updating, especially Martinez IV facility. She recommended bringing back to the Public Facility Corporation a briefing based on the premise that the facilities updates will be financed through the same mechanism used for the Environmental Center and improvements to the Guenther Building.

Ms. Eason reported that she has funding in this year's budget for an architect to develop the plans for the expansion of the Martinez IV building and currently is working on the Request for Proposal (RFP) and should be able to hire an architect by the end of February.

RECESSED AS SAN ANTONIO RIVER AUTHORITY PUBLIC FACILITY CORPORATION;
CONVENE AS SAN ANTONIO RIVER AUTHORITY BOARD OF DIRECTORS

Ms. Sutherland called on Suzanne Scott for **Agenda Item 9 – Presentation, Discussion, and Appropriate Action Regarding Goal Setting by the Board of Directors of the San Antonio River Authority Relating to the Preparation of the Five Year Service and Financial Plan and Fiscal Year 2008/09 Annual Budget.**

Staff Goal Setting Activity: Over the past few months under the direction of the General Manager, Suzanne Scott, the management staff has been working together to assess the San Antonio River Authority's (River Authority) current activities and chart a path for the future. Through this process, the management team has consulted planning tools to guide this assessment and goal setting. One of the tools that staff is using is a book called *Good to Great* by Jim Collins. Although the book documents the results of a comprehensive study of private sector firms with sustained success, the factors contributing to the long-term success experienced by these companies does have application to the public sector.

The "great" companies share commonalities from which the management team and the River Authority can benefit. *Good to Great* discusses how to develop the discipline, passion, and leadership to make the organization great. During the Special Board meeting, Ms. Scott provided a presentation regarding the application of the *Good to Great* principles to management planning activity.

At the November board meeting, Ms. Scott presented the board with a revised organizational chart and service goals developed by the management team. These goals were reviewed and discussed with the board during the Special Board Meeting. To build on the River Authority's previous work, these goals have been compared against the Strategic Initiatives presented to the board as part of the planning for the Fiscal Year 2008 budget and included in last year's Five Year Service and Financial Plan. Last year's Five Year Service and Financial Plan and the comparison with the recently developed goals were presented to the Board.

Ms. Scott then explained the goals of the organization.

Mr. Ruckman recommended tours for downstream officials presenting our projects and facilities. He also recommended that we give the officers our newsletters and/or fact sheets that explain what the River Authority is all about.

Agenda Item No. 10: Recessed for Lunch at 12:00pm

Resumed Meeting at 12:50pm

Ms. Sutherland called on Sharon McCoy-Huber regarding **Agenda Item 11 – Presentation and Discussion Regarding the Status of Current San Antonio River Authority Projects and Identification of Proposed Projects.**

Staff reviewed the current budget project summary with the Board at this time. In addition, staff discussed any projects that the Board would like to see the River Authority add to the listing or any projects that the Board would like to be removed from the project listing.

Ms. Sutherland called on Sharon McCoy-Huber regarding **Agenda Item 12 – Presentation and Discussion Regarding the San Antonio River Authority Fiscal Year 2008/09 Budget Calendar.**

Ms. McCoy-Huber distributed the proposed budget calendar that was presented at the December 19, 2007 Board of Directors meeting.

The Board Budget Work Shop will be June 4, at 1:00 pm.

The next Fiscal Committee meeting will be March 10, at 12:00 pm.

Ms. Sutherland called on Suzanne Scott regarding **Agenda Item 13 – San Antonio River Authority General Manager’s Report.**

Ms. Scott announced the following calendar dates:

- Next Operations Committee meeting, February 11
- Texas Water Day, February 5 and 6
- Possible Washington trip coordinated through The Loeffler Group, March 11 - 14
- NWRA meeting in Washington, D.C., April 14 and 15
- Downstream Board Tour, February 15

There being no further business, the meeting was adjourned by Ms. Sutherland, the Vice-Chairman, at 2:00 p.m.

PREPARED AND RECOMMENDED FOR BOARD APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

APPROVED BY THE BOARD OF DIRECTORS AT THE REGULAR MEETING HELD ON FEBRUARY 20, 2008.

Board Chairman

ATTEST:

STEPHEN T. GRAHAM, Assistant Secretary