

MINUTES

**MEETING OF THE BOARD OF
DIRECTORS' FISCAL COMMITTEE**

SAN ANTONIO RIVER AUTHORITY



March 7, 2011, 12:00 noon

GENERAL AND CEREMONIAL ITEMS:

1. **IN THE ABSENCE OF THE COMMITTEE CHAIR, THE CALL TO ORDER WAS MADE BY MR. A.D. KOLLODZIEJ, JR., BOARD SECRETARY, AT 12:13 P.M.**

2. **PLEDGE OF ALLEGIANCE WAS RECITED**

3. **MR. THOMAS G. WEAVER CALLED THE ROLL AND REPORTED THE FOLLOWING COMMITTEE MEMBERS PRESENT:**

- Terry E. Baiamonte (12:33 p.m. arrival)
- A.D. Kollodziej, Jr.
- Michael W. Lackey, P.E.
- Hector R. Morales (absent)
- Gaylon J. Oehlke
- Thomas G. Weaver

4. **CERTIFICATION OF A QUORUM WAS ANNOUNCED BY MR. WEAVER**

5. **INTRODUCTION OF VISITORS**

Ms. Sanchez announced the visitors who were present in the audience.

6. **CITIZENS TO BE HEARD**

Ms. Sanchez announced that there were no citizens signed up to speak.

7. **APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD ON AUGUST 9, 2010**

Staff recommended a motion to approve the minutes of the Fiscal Committee Meeting held on August 9, 2010, as presented.

Motion made by Thomas G. Weaver
Seconded by Gaylon J. Oehlke

Vote: 4 - 0 Passed

Other: Terry E. Baiamonte (Absent)
Hector R. Morales (Absent)

8. PRESENTATION AND DISCUSSION REGARDING IN-HOUSE UTILITY BILLING

By consensus, the Committee did not take action on this item. After Committee discussion, Ms. Baiamonte called for Agenda Item 9.

9. BRIEFING REGARDING MID-YEAR BUDGET STATUS REVIEW AND ADJUSTMENTS TO PROJECT AND DEPARTMENTAL BUDGETS

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 10.

10. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING A COOPERATIVE PURCHASING AGREEMENT WITH THE CITY OF FORT WORTH

Staff recommended a motion indicating Fiscal Committee support for presenting to the San Antonio River Authority Board of Directors a recommendation to enter into a Cooperative Purchasing Agreement with the City of Fort Worth.

Motion made by Gaylon J. Oehlke
Seconded by Thomas G. Weaver

Vote: 5 - 0 Passed

Other: Hector R. Morales (Absent)

Attachments:

Cooperative Purchasing Agreement

11. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE SAN ANTONIO RIVER AUTHORITY'S FUNDS MANAGEMENT POLICY AND GOVERNMENT ACCOUNTING STANDARDS BOARD STATEMENT NUMBER 54

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 12.

12. GENERAL MANAGER'S REPORT

- **UPCOMING EVENTS CALENDAR,**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

There being no action taken on this item, Ms. Baiamonte called for Agenda Item 13.

13. ITEMS FOR FUTURE CONSIDERATION

Mr. Oehlke request to have more items regarding the budget. Ms. Scott assured him that meetings involving the budget were soon approaching.

14. NEXT MEETING DATE

The next Fiscal Committee meeting will be April 11, 2011, at 12:00 p.m.

15. ADJOURN

There being nothing further to report, Ms. Baiamonte called the meeting adjourned at 1:43 p.m.

PREPARED AND RECOMMENDED FOR COMMITTEE APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

APPROVED BY THE BOARD OF DIRECTORS' FISCAL COMMITTEE AT THE MEETING HELD ON APRIL 11, 2011.

TERRY E. BAIAMONTE, Committee Chair

ATTEST:

A.D. KOLLODZIEJ, JR., Committee Secretary

FORT WORTH CITY SECRETARY
CONTRACT NO. _____

COOPERATIVE PURCHASING AGREEMENT

This Cooperative Purchasing Agreement (“Agreement”) is made and entered into as of the date written below between the San Antonio River Authority (“River Authority”) and the City of Fort Worth, Texas (“Fort Worth”).

WHEREAS, both the River Authority and Fort Worth have each determined a need for a cooperative agreement to purchase like goods and services to avoid duplicate procurement efforts and obtain the benefits of volume purchasing; and

WHEREAS, the River Authority and Fort Worth are authorized by Section 271.102 of the Local Government Code to pursue mutually beneficial and cooperative purchasing programs.

NOW, THEREFORE, for and in consideration of the mutual obligations and benefits contained herein, the River Authority and Fort Worth agree as follows:

SECTION 1. The purpose of this Agreement is to provide the River Authority and Fort Worth with additional purchasing options by satisfying the provisions of Section 271.102 of the Local Government Code.

SECTION 2. The parties agree that each of the parties shall respectively designate a person to act under the direction of, and on behalf of, the designating party (the “Designated Representative”).

SECTION 3. At the request of the other party, a party that enters into a contract with a vendor for goods or services (the “First Purchasing Party”) shall attempt to obtain the vendor’s agreement to offer those goods and services to the other party (the “Second Purchasing Party”) for the same price and on the same terms and conditions as have been offered to the First Purchasing Party. If the vendor so agrees, and if the Second Purchasing Party is agreeable to such terms and conditions, the Second Purchasing Party may enter into its own separate contract with the vendor for the purchase of such goods or services.

SECTION 4. Unless otherwise agreed between the Designated Representatives, payments for a purchase made by the Second Purchasing Party shall be paid directly to the vendor and not to the First Purchasing Party. The Second Purchasing Party shall have the responsibility of determining whether the vendor has complied with any provisions in its contract with the vendor, including but not limited to those relating to the quality of items and terms of delivery, and shall be responsible for enforcement of its contract against the vendor, including all cost of enforcement.

City of Fort Worth & San Antonio River Authority
Cooperative Purchasing Agreement

SECTION 5. This Agreement will be subject to all applicable federal, state and local laws, ordinances, rules and regulations.

SECTION 6. This Agreement may be terminated by either party, without cause or penalty, upon not less than thirty days written notice to the other party.

SECTION 7. The parties acknowledge that each party and, if it so chooses, its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party must not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

SECTION 8. If any action, whether real or asserted, at law or in equity, arises on the basis of any provision of this Agreement, venue for such action shall lie in state courts located in Tarrant County, Texas or the United States District Court for the Northern District of Texas – Fort Worth Division. This Agreement shall be construed in accordance with the laws of the State of Texas.

SECTION 9. If any term or provision of this Agreement is held to be illegal, invalid or unenforceable, the legality, validity or enforceability of the remaining terms or provisions of this Agreement shall not be affected thereby, and in lieu of each such illegal, invalid or unenforceable term or provision, the parties shall endeavor to agree to a legal, valid or enforceable term or provision as similar as possible to the term or provision declared illegal, invalid or unenforceable.

SECTION 10. Execution of this Agreement does not obligate the River Authority or Fort Worth to make any purchase, to pay any membership fee or to otherwise or in any manner incur any cost or obligation.

SECTION 11. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which shall constitute but one and the same instrument.

SECTION 12. The undersigned officers and/or agents are properly authorized to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary actions extending such authority have been duly passed and are now in full force and effect.

SECTION 13. All notices, requests, demands, and other communications which are required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given upon the delivery or receipt thereof, as the case may be, if delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, to the respective city representative set out below, or his/her designee.

City of Fort Worth & San Antonio River Authority
Cooperative Purchasing Agreement

EXECUTED this _____ day of _____, 201__.

CITY OF FORT WORTH
1000 Throckmorton Street
Fort Worth, Texas 76102

SAN ANTONIO RIVER AUTHORITY
100 E. Guenther
P.O. Box 839980
San Antonio, TX 78283

By: _____
Karen L. Montgomery

By: _____
Suzanne B. Scott

Title: Assistant City Manager

Title: General Manager

**APPROVED AS TO
FORM AND LEGALITY:**

Denis McElroy
Assistant City Attorney

Contract Authorization

Marty Hendrix, City Secretary

Steve Graham, Assistant Secretary

Date

Date