

## AGENDA

### MEETING OF THE BOARD OF DIRECTORS' FISCAL COMMITTEE AND/OR OF THE BOARD OF DIRECTORS

#### SAN ANTONIO RIVER AUTHORITY



**February 17, 2010, 11:00 a.m.**

*\*Estimated Presentation Time (including Lunch Break): 2.5 Hours*

#### **GENERAL AND CEREMONIAL ITEMS:**

*Estimated Presentation Time: 5 minutes*

1. **CALL TO ORDER BY THE CHAIR, MS. TERRY E. BAIAMONTE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY THE SECRETARY, MR. A. D. KOLLODZIEJ, JR.**
  - Terry E. Baiamonte
  - A.D. Kollodziej, Jr.
  - Michael W. Lackey, P.E.
  - Hector R. Morales
  - Gaylon J. Oehlke
  - Thomas G. Weaver
4. **CERTIFICATION OF A QUORUM BY THE SECRETARY**
5. **INTRODUCTION OF VISITORS**
6. **CITIZENS TO BE HEARD**

*\*Represents the time staff anticipate that it will take to make presentations or give briefings; does not include an estimate of the time required if consent items are pulled for individual presentation or for discussions generated by Board members.*

7. **APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD ON NOVEMBER 2, 2009**
8. **PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE RESULTS OF A COMPENSATION STUDY OF THE SAN ANTONIO RIVER AUTHORITY'S EMPLOYEE COMPENSATION PROGRAM**

**TIME CERTAIN:**

12:00 Noon: 15 minute recess to get lunch and return to seats.

9. **STATUS REPORT ON THE PREPARATION OF THE FISCAL YEAR 2010/11 BUDGET**
10. **GENERAL MANAGER'S REPORT**
  - **UPCOMING EVENTS CALENDAR,**
  - **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
  - **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**
11. **ITEMS FOR FUTURE CONSIDERATION**
12. **NEXT MEETING DATE**
13. **ADJOURN**

Estimated Presentation Time: 2.5 Hours

SAN ANTONIO RIVER AUTHORITY  
General Statements

This meeting is wheelchair accessible. Accessible parking is located at 100 E. Guenther Street. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting, or, to arrange for special assistance to attend this meeting, please call the Operator at 210-227-1373.

The Board of Directors' Fiscal Committee and/or the Board of Directors of the San Antonio River Authority may discuss and/or take action on any item listed in this agenda while convened in open session. The Board of Directors' Fiscal Committee and/or of the Board of Directors of the San Antonio River Authority may also meet in Executive Session, pursuant to Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item listed in this agenda.

**Date: 02/17/2010**

**Approval of the Minutes**

**Submitted By:** Lupe Sanchez, Executive  
Offices

**Division:** Executive Offices

**Submitted For:** Suzanne B. Scott

**Department:**

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**Information**

**CAPTION**

**APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETING HELD  
ON NOVEMBER 2, 2009**

**Presenter**

Ms. Baiamonte, Committee Chair

*Estimated Presentation Time: 5 minutes*

**Recommendation**

Motion to approve the minutes of the Fiscal Committee meeting held on November 2, 2009,  
as presented.

**Discussion**

**Vote**

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**Attachments**

Link: November 2, 2009, Fiscal Committee Meeting Minutes

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# MINUTES

## MEETING OF THE BOARD OF DIRECTORS' FISCAL COMMITTEE

### SAN ANTONIO RIVER AUTHORITY

November 2, 2009, 12:00 noon



#### **GENERAL AND CEREMONIAL ITEMS:**

1. **CALL TO ORDER WAS MADE BY THE CHAIRMAN, MR. GAYLON J. OEHLKE, AT 12:17 PM**
2. **PLEDGE OF ALLEGIANCE WAS CONDUCTED**
3. **THE SECRETARY, MS. TERRY E. BAIAMONTE, CALLED THE ROLL AND ANNOUNCED THE FOLLOWING BOARD MEMBERS PRESENT:**
  - Terry E. Baiamonte**
  - A.D. Kollodziej, Jr.**
  - Hector R. Morales**
  - Jeffrey S. Neathery**
  - Gaylon J. Oehlke**
  - H. B. Ruckman III**
4. **CERTIFICATION OF A QUORUM BY THE SECRETARY, MS. BAIAMONTE**
5. **INTRODUCTION OF VISITORS**

Ms. Moreno announced the citizens who were present.
6. **CITIZENS TO BE HEARD**

Ms. Moreno announced that there were no citizens signed up to speak.
7. **APPROVAL OF THE MINUTES OF THE FISCAL COMMITTEE MEETINGS HELD ON AUGUST 10, 2009, AND AUGUST 27, 2009**

Staff recommended a motion to approve the minutes of the Fiscal Committee meetings held on August 10, 2009, and on August 27, 2009, collectively, as presented.

Motion made by H.B. Ruckman III  
Seconded by A.D. Kollodziej, Jr.  
Motion passed unanimously

**8. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE ORDINANCE APPROVING BOARD POLICY FN 0003 CONCERNING INVESTMENT POLICIES AND STRATEGIES**

Staff recommended a motion indicating Fiscal Committee support for presentation of the Investment Policy FN 0003 to the San Antonio River Authority Board of Directors for adoption at their regular meeting on November 12, 2009.

Motion made by H.B. Ruckman III

Seconded by Hector R. Morales

Motion passed unanimously

**9. DISCUSSION AND APPROPRIATE ACTION REGARDING THE FUNDS MANAGEMENT POLICY**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 10.

**10. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING REVIEW AND DESIGNATION OF QUALIFIED BROKERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH THE SAN ANTONIO RIVER AUTHORITY**

Staff recommended a motion that the attached Broker/Dealers list be supported by the Fiscal Committee for presentation to the San Antonio River Authority Board of Directors for approval.

Motion made by A.D. Kollodziej, Jr.

Seconded by H.B. Ruckman III

Motion passed unanimously

Attachment: [Broker/Dealers List](#)

**11. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING A REQUEST FOR FINANCIAL ASSISTANCE FROM THE SAN ANTONIO ALTERNATIVE HOUSING CORPORATION TO PROVIDE FOR THE DEVELOPMENT OF A LINEAR PARK ALONG APACHE CREEK WITHIN THE PROJECT LIMITS OF THE WESTSIDE CREEKS RESTORATION PROJECT**

Staff recommended a motion indicating Fiscal Committee support for presenting to the River Authority Board of Directors a recommendation to support a \$300,000 request for financial assistance from the San Antonio Alternative Housing Corporation to develop a linear park along Apache Creek from Commerce Street to General McMullen.

Motion made by Jeffrey S. Neathery

Seconded by H.B. Ruckman III

Motion passed unanimously

**12. DISCUSSION AND APPROPRIATE ACTION REGARDING AN INTERLOCAL AGREEMENT WITH THE ALAMO COMMUNITY COLLEGE DISTRICT, CITY OF LIVE OAK, AND UNIVERSAL CITY FOR REUSE WATER FROM THE SALATRILLO WASTEWATER TREATMENT SYSTEM**

Staff recommended a motion indicating Fiscal Committee support for presenting to the San Antonio River Authority Board a recommendation to proceed with the Salatrillo Reuse Project and authorize the General Manager to negotiate the necessary Interlocal Agreements.

Motion made by Terry E. Baiamonte

Seconded by Jeffrey S. Neathery

Motion passed unanimously

**13. EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.072 FOR DELIBERATION REGARDING THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY TO BE ACQUIRED IN BEXAR COUNTY, TEXAS, AS PART OF THE SAN ANTONIO RIVER NATURE PARK SYSTEM**

After appropriate disclosure in accordance with Chapter 551 of the Texas Government Code, the Open Meetings Act, Section 551.072, Mr. Oehlke then recessed to meet in Executive Session at 1:17 p.m. for deliberation regarding the purchase, exchange, lease, or value of real property to be acquired in Bexar County, Texas, as part of the San Antonio River Nature Park System. The Executive Session having concluded, the Fiscal Committee resumed into Open Session at 1:52 p.m.

**14. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION CONCERNING THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY TO BE ACQUIRED IN BEXAR COUNTY, TEXAS, AS PART OF THE SAN ANTONIO RIVER NATURE PARK SYSTEM**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 15.

**15. GENERAL MANAGER'S REPORT**

- **UPCOMING EVENTS CALENDAR;**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS; AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS.**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 16.

**16. ITEMS FOR FUTURE CONSIDERATION**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 17.

**17. NEXT MEETING DATE**

Ms. Scott discussed with the Committee that although there is no Fiscal Committee meeting currently set, there will be a Special Board Planning meeting set in January and the Board will be notified of that date.

**18. ADJOURN**

There being nothing further to report, Mr. Oehlke called the meeting adjourned at 2 p.m.

**PREPARED AND RECOMMENDED FOR APPROVAL BY THE MANAGER.**

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**SUZANNE B. SCOTT, General Manager**

**APPROVED BY THE BOARD OF DIRECTORS' FISCAL COMMITTEE AT THE MEETING HELD ON FEBRUARY 17, 2010.**

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**TERRY E. BAIAMONTE, Committee Chair**

**ATTEST:**

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**A.D. KOLLODZIEJ, JR., Committee Secretary**

**SAN ANTONIO RIVER AUTHORITY  
BROKER/DEALERS**

***Primary Broker/Dealers***

RBC Dain Rauscher  
Florham Park, NJ

Mr. Daniel Vidovich

***Secondary Broker/Dealers***

Gilford Securities, Inc.  
Newport Beach, CA

Mr. Robert Allen

ING/Financial Northeastern Corp.  
Miami, FL

Mr. Michael A. Harris

First Southwest Company  
Austin, TX

Ms. Linda Callaway

Frost Bank  
San Antonio, TX

Mr. Brad Johnson

AJ Capital, Corp.  
Spring, TX

Ms. Anne Jenkins

Paine Webber, Inc.  
A. G. Edwards & Sons, Inc  
Morgan Stanley

Vining Sparks  
Merrill Lynch  
UBS Financial Services, Inc.

Coastal Securities  
Austin, TX

Mr. Steven Albert

Duncan-Williams, Inc.  
Houston, TX

Mr. Stephen Capoferi

Wells Fargo Brokerage Services, LLC  
Austin, TX

Mr. Lance Pettus

TexasTerm/TexasDaily  
Austin, TX

Ms. Anne Romanick

Vining Sparks  
Memphis, TN

Mr. Michael Smith

Apex Prior Securities  
Chicago, IL

Ms. Carol L. Mackoff

Date: 02/17/2010

**Presentation of Compensation Design Plan**

**Submitted By:** Linda Munoz, Internal  
Resources Division

**Division:** Internal Resources Division

**Submitted For:** Linda Munoz

**Department:** Human Resources

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**Information**

**CAPTION**

**PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE RESULTS OF A COMPENSATION STUDY OF THE SAN ANTONIO RIVER AUTHORITY'S EMPLOYEE COMPENSATION PROGRAM**

**Presenter**

Dr. Steve Werling of Werling & Associates and Linda Munoz

*Estimated Presentation Time: 1.5 hours*

The San Antonio River Authority contracted the services of a local compensation consultant, Werling & Associates, to conduct a study of the agency's current compensation plan which was last revised in 2001. Dr. Steve Werling of Werling & Associates will present a report of his findings and will recommend adoption of a job evaluation process that better fits the organization's structure and will remain competitive in the marketplace to attract and retain qualified employees.

**Recommendation**

Motion to be crafted after discussion, as necessary.

**Discussion**

**Vote**

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**Date: 02/17/2010**

**FY 2010/11 Budget Update**

**Submitted By:** Karen Bishop, Executive  
Offices

**Division:** Executive Offices

**Submitted For:** Suzanne B. Scott

**Department:**

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**Information**

**CAPTION**

**STATUS REPORT ON THE PREPARATION OF THE FISCAL YEAR 2010/11  
BUDGET**

**Presenter**

Larry Anderson and Sharon McCoy-Huber

*Estimated Presentation Time: 15 minutes*

Finance staff will provide an update, as necessary, on activities related to the preparation of the 2010/2011 budget.

**Recommendation**

Motion to be crafted after discussion, as necessary.

**Discussion**

**Vote**

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Date: 2/17/2010

GM's Report / Items for Future Consideration / Next Meeting Date

**Submitted By:** Lupe Moreno, Executive Offices

**Division:** Executive Offices

**Submitted For:** Suzanne B. Scott

**Department:**

10.

**Information**

**CAPTION**

**GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:**

- **UPCOMING EVENTS CALENDAR,**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS, AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

**Presenter**

Suzanne B. Scott

*Estimated Presentation Time: 10 minutes*

**Discussion**

11.

**Information**

**CAPTION**

**ITEMS FOR FUTURE CONSIDERATION**

**Presenter**

Suzanne B. Scott

*Estimated Presentation Time: 5 minutes*

**Discussion**

12.

**Information**

**CAPTION**

**NEXT MEETING DATE**

**Presenter**

Ms. Baiamonte, Committee Chair

*Estimated Presentation Time: 5 minutes*

After brief discussion, the next Fiscal Committee meeting date will be determined.

**Discussion**

**Fiscal Committee**

**13.**

**Date: 02/17/2010**

**Adjourn**

**Submitted By:** Lupe Sanchez, Executive  
Offices

**Division:** Executive Offices

**Department:**

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**Information**

**CAPTION**

**ADJOURN**

**Presenter**

Ms. Baiamonte, Committee Chair

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