

MINUTES OF THE MEETING  
OF THE  
BOARD OF DIRECTORS FISCAL COMMITTEE  
OF THE  
SAN ANTONIO RIVER AUTHORITY  
AUGUST 11, 2008

The Fiscal Committee of the SAN ANTONIO RIVER AUTHORITY Board of Directors was called to order by Mr. Gaylon Oehlke, Chairman, at 12:25 p.m., Monday, August 11, 2008, in the Boardroom of the San Antonio River Authority, 100 E. Guenther, San Antonio, Bexar County, Texas.

In the absence of the Secretary, Mr. A. D. Kollodziej, Jr. called the roll and certified a quorum for the Fiscal Committee Meeting as follows:

Terry Baiamonte	Present – Arrived after Roll Call
A.D. Kollodziej, Jr.	Present
Hector Morales	Present
Jeff Neathery	Present
Gaylon J. Oehlke	Present
H.B. Ruckman III	Present

Staff member present were:

Suzanne B. Scott, General Manager  
Steve Graham, Assistant General Manager  
Steve Raabe, Director of Technical Services  
Susan Eason, Director of Internal Resources  
John Chisholm, Director of Operations  
Sharon McCoy, Finance Manager  
Dale Bransford, Park Services Manager  
Lupe Moreno, Executive Assistant

Others present were:

David Ross, Legal Counsel

Regarding **Agenda Item 5**: Mr. Oehlke called on Lupe Moreno for **Introduction of Visitors**: Ms. Moreno reported there were none.

Regarding **Agenda Item 6**: Mr. Oehlke asked if there were any **Citizens to be Heard**. Ms. Moreno announced that there were none.

Mr. Oehlke called for **Agenda Item 7**: **Approval of the Minutes of the Fiscal Committee Meeting Held on April 7, 2008**. Mr. Kollodziej made a motion to approve, seconded by Mr. Ruckman, motion carried unanimously.

Mr. Oehlke called on Sharon McCoy-Huber for **Agenda Item 8: DISCUSSION AND ACTION ON THE 2008 TAX RATE**

Staff recommended setting the 2008 tax rate at \$0.016280, which is slightly below the rollback tax rate above. Contingent on the certified tax rolls from Wilson County, this rate would result in an increase of budgeted revenue of approximately \$279,000. The increased revenue would allow SARA to supplement current project funding requirements including allocation of an additional \$20,000 toward the USGS Coletto Creek Surface Water/Groundwater interaction study as requested by the Goliad County Groundwater Conservation District and an additional \$45,000 toward the Edwards Aquifer Recovery Implementation Program to support SARA's share of a biological modeling study. The remaining \$214,000 would provide funding for SARA to respond to decisions anticipated later this fiscal year relating to the future operation at Braunig and Calaveras Lake Parks.

Mr. Oehlke noted that this particular item adds \$10,000 to the budget.

Mr. Ruckman made a motion to include the additional \$10,000 for the USGS Coletto Creek project. Ms. Baiamonte seconded. Attorney David Ross restated the above motion to include the following: a motion to include an allocation of \$10,000 of additional funding towards the USGS Coletto Creek Surface Water/Groundwater Interaction Study in conjunction with the recommendation to the San Antonio River Authority Board of Directors for approval of a 2008 Tax Rate. Motion carried unanimously.

Mr. Oehlke then moved to the second part of the recommended increase to the budget request, and staff recommended a motion indicating Fiscal Committee for the allocation of additional project funding for the Edwards Aquifer Recovery Implementation Program (\$45,000).

Mr. Oehlke called for the above motion, Ms. Baiamonte so moved, seconded by Mr. Morales. Mr. Ross restated the motion as a motion to include an allocation of \$45,000 towards the Edwards Aquifer Recovery Implementation Program to support SARA's share of biological modeling study in conjunction with the recommendation to the San Antonio River Authority Board of Directors for approval of a 2008 Tax Rate. Motion carried unanimously.

Chairman Oehlke moved to Agenda Item 9 before acting on the tax rate or addressing a motion on the future operation at Braunig and Calaveras Lake Parks and called on John Chisholm for **Agenda Item 9: PRESENTATION, DISCUSSION AND APPROPRIATE ACTION CONCERNING A PROPOSED STAFF RETENTION PROGRAM FOR PARK SERVICES**

Staff recommended a motion indicating Fiscal Committee support for presenting to the San Antonio River Authority Board of Directors a recommendation that the Staff Retention Program for Park Services be approved.

Mr. Oehlke called for a motion, Mr. Ruckman so moved, seconded by Ms. Baiamonte. Motion carried unanimously.

Chairman Oehlke returned to **Agenda Item 8** and called on Sharon McCoy-Huber. Mr. Oehlke called for a motion of support for the Board of Directors to set the 2008 tax rate at \$0.016280,

which is slightly below the rollback tax rate. Mr. Ruckman so moved, seconded by Mr. Morales. Motion carried unanimously.

Mr. Oehlke called on Sharon McCoy-Huber for **Agenda Item 10: PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION AUTHORIZING THE GENERAL MANAGER TO SIGN AN AGREEMENT TO LEASE/PURCHASE STORAGE AREA NETWORK FOR INFORMATION TECHNOLOGY DEPARTMENT, BACKHOE, TWO TRACTORS, DOZER, AND WATER TRUCK FOR THE WATERSHED OPERATIONS DEPARTMENT AND DUMP TRUCK AND UTILITY TRUCK FOR THE UTILITIES DEPARTMENT**

Staff recommended a motion indicating Fiscal Committee support for presenting to the San Antonio River Authority Board a recommendation that a resolution be approved authorizing the General Manager to sign an agreement to lease/purchase equipment as defined above.

Mr. Oehlke called for said motion, Mr. Ruckman so moved, seconded by Mr. Neathery. Motion carried unanimously.

Mr. Oehlke called on Sharon McCoy-Huber for **Agenda Item 11: REVIEW AND DISCUSSION OF CONSULTANT SELECTION ACTIVITIES AND/OR CONSULTANT CONTRACT AUTHORIZATION, RENEWALS, AMENDMENTS OR EXTENSIONS:**

**CONTRACT BETWEEN THE SAN ANTONIO RIVER AUTHORITY AND THOMPSON, WILLIAMS, BIEDIGER, KASTOR AND YOUNG, L.P. TO CONDUCT A LIMITED PURPOSE AUDIT**

No action was required pursuant to Ms. McCoy-Huber's review.

Mr. Oehlke called on Sharon McCoy-Huber **Agenda Item 12: PRESENTATION AND DISCUSSION REGARDING ITEMS FOR FUTURE CONSIDERATION BY THE FISCAL COMMITTEE**

Ms. McCoy-Huber reported that the following items will need to be presented to the Fiscal Committee.

August 2008 Board & Committee Items

- August 20, 2008 – Regular Board Meeting – Discuss Tax Rate & Vote on proposed tax rate and publication

September 2008 Board & Committee Items

- September 2, 2008 – Special Board Meeting – Public Hearing and Adopt Tax Rate
- September 8, 2008 – Optional, if needed. Ms. Scott said that the Board could discuss the 3<sup>rd</sup> party billing, performance evaluation, the General Manager's salary and staff retention.

October 2008 Board & Committee Items

- October 6, 2008 – Draft Audit. The Fiscal Committee will be presented the draft audited financial statements. This is when staff would like to schedule a workshop on how to read and understand the audited financial statements.
- October 15, 2008 – Regular Board Meeting – Audit. The board will take action accepting the fiscal 2007/08 audited financial statements based on recommendation from the Fiscal Committee.

Regarding **Agenda Item 13: General Manager's Report**: Ms. Scott discussed the letter to the board from the auditor and called on Sharon to explain it to the Board.

Regarding **Agenda Item 14: Next Meeting Date**. Ms. Scott stated that September 8<sup>th</sup> will be the Fiscal Committee's next meeting date.

There being no further business, the meeting was adjourned by Mr. Oehlke, Chairman, at 2:01 p.m.

PREPARED AND RECOMMENDED FOR APPROVAL BY THE MANAGER.

---

SUZANNE B. SCOTT, General Manager

APPROVED BY THE FISCAL COMMITTEE AT THE MEETING HELD ON OCTOBER 6, 2008.

---

GAYLON J. OEHLKE, Chairman

ATTEST:

---

STEPHEN T. GRAHAM, Assistant Secretary