

## AGENDA

# MEETING OF THE BOARD OF DIRECTORS' EXECUTIVE COMMITTEE AND/OR OF THE BOARD OF DIRECTORS



SAN ANTONIO RIVER AUTHORITY

**January 11, 2012, 2:00 p.m.**

*\*Estimated Presentation Time: 1.25 hours*

### ***GENERAL AND CEREMONIAL ITEMS:***

*Estimated Presentation Time: 5 minutes*

1. **CALL TO ORDER BY THE CHAIRMAN, MR. GAYLON J. OEHLKE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY THE SECRETARY, MR. ROBERTO G. RODRÍGUEZ**
  - Gaylon J. Oehlke, Chair
  - Sally Buchanan, Vice-Chair
  - Roberto G. Rodríguez, Secretary
  - Terry E. Baiamonte, Treasurer
  - John J. Flieller
  - Hector R. Morales
4. **CERTIFICATION OF A QUORUM BY THE SECRETARY**
5. **INTRODUCTION OF VISITORS**
6. **CITIZENS TO BE HEARD**

*\*Represents the time staff anticipate that it will take to make presentations or give briefings; does not include an estimate of the time required for discussions generated by Board members.*

7. **APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS' EXECUTIVE COMMITTEE MEETING HELD ON NOVEMBER 9, 2011**
8. **PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE DEVELOPMENT AND USE OF POSITION PAPERS BY THE SAN ANTONIO RIVER AUTHORITY**
9. **EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 FOR CONSULTATION WITH ATTORNEY REGARDING THE ARANSAS PROJECT V. SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS**
10. **PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE ARANSAS PROJECT V. SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS**
11. **GENERAL MANAGER'S REPORT**
  - **UPCOMING EVENTS CALENDAR;**
  - **FUTURE BOARD AND/OR COMMITTEE MEETINGS; AND**
  - **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**
12. **ITEMS FOR FUTURE CONSIDERATION**
13. **NEXT MEETING DATE**
14. **ADJOURN**

**Estimated Presentation Time: 1.25 Hours**

SAN ANTONIO RIVER AUTHORITY  
General Statements

This meeting is wheelchair accessible. Accessible parking is located at 100 E. Guenther Street. Requests for an interpreter for the hearing impaired must be received at least 48 hours prior to the meeting, or, to arrange for special assistance to attend this meeting, please call the Operator at 210-227-1373.

The Board of Directors' Executive Committee of the San Antonio River Authority may discuss and/or take action on any item listed in this agenda while convened in open session. The Board of Directors' Executive Committee and/or the Board of Directors of the San Antonio River Authority may also meet in Executive Session, pursuant to Section 551.071 of the Texas Government Code, to receive advice from legal counsel on any item listed in this agenda.

**Executive Committee**

**Date:** 01/11/2012

**Approval of the Minutes**

**Submitted For:** Karen Bishop

**Submitted By:** Lupe Sanchez

**Division:** Executive Offices

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**CAPTION**

**APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS' EXECUTIVE COMMITTEE MEETING HELD ON NOVEMBER 9, 2011**

**Presenter**

Mr. Oehlke, Committee Chairman

*Estimated Presentation Time: 5 minutes*

**Recommendation**

Motion that the minutes of the Executive Committee meeting held on November 9, 2011, be passed and approved, as presented.

**Discussion**

**Vote**

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**Attachments**

November 9, 2011, Executive Committee Meeting Minutes

MINUTES

**MEETING OF THE BOARD OF DIRECTORS'  
EXECUTIVE COMMITTEE**



**SAN ANTONIO RIVER AUTHORITY**

**November 9, 2011, 2:00 p.m.**

***GENERAL AND CEREMONIAL ITEMS:***

1. **CALL TO ORDER WAS MADE BY THE CHAIRMAN, MR. GAYLON J. OEHLKE, AT 2:04 P.M.**
2. **PLEDGE OF ALLEGIANCE WAS RECITED**
3. **THE COMMITTEE SECRETARY, MR. ROBERTO G. RODRÍGUEZ, CALLED THE ROLL AND REPORTED THE FOLLOWING COMMITTEE MEMBERS PRESENT:**
  - Gaylon J. Oehlke, Chair
  - Sally Buchanan, Vice-Chair
  - Roberto G. Rodríguez, Secretary
  - Terry E. Baiamonte, Treasurer
  - John J. Flieller (Absent)
  - Hector R. Morales
4. **CERTIFICATION OF A QUORUM WAS ANNOUNCED BY THE SECRETARY, MR. RODRÍGUEZ**
5. **INTRODUCTION OF VISITORS**

Ms. Sanchez reported that there were none.
6. **CITIZENS TO BE HEARD**

Ms. Sanchez announced that there were no citizens signed up to speak.

**7. APPROVAL OF THE MINUTES OF THE BOARD OF DIRECTORS' EXECUTIVE COMMITTEE MEETINGS HELD ON JUNE 8, 2011 AND ON SEPTEMBER 14, 2011**

Staff recommended a motion that the minutes of the Executive Committee meetings held on June 8, 2011, and on September 14, 2011, be passed and approved, as presented.

Motion made by Sally Buchanan

Seconded by Hector R. Morales

**Vote:** 5 - 0 Passed

Other: John J. Flieller (Absent)

**8. PRESENTATION AND DISCUSSION OF COMPUTER TECHNOLOGY OPTIONS FOR USE BY THE SAN ANTONIO RIVER AUTHORITY BOARD OF DIRECTORS**

Sally Buchanan made a motion for staff to proceed with the purchase of iPads.

Seconded by Terry E. Baiamonte

**Vote:** 5 - 0 Passed

Other: John J. Flieller (Absent)

Without any objections by the Committee, Chairman Oehlke proposed that all e-mail communication regarding SARA business be addressed to each Board member's SARA e-mail address and stated that he would report the information discussed for this item to the full Board at the upcoming Regular meeting during the Committee Reports.

**9. PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE 2012 BOARD HANDBOOK UPDATES**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 10.

After appropriate disclosure in accordance with Chapter 551 of the Texas Government Code, the Open Meetings Act, Section 551.071, Mr. Oehlke then recessed to meet in Executive Session at 3:12 p.m. for deliberation concerning Agenda Item 10.

**10. EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 FOR CONSULTATION WITH ATTORNEY REGARDING THE ARANSAS PROJECT V. SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS**

The Executive Session having concluded, the Executive Committee Meeting resumed into Open Session at 3:35 p.m.

**11. PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE ARANSAS PROJECT V. SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 12.

**12. GENERAL MANAGER'S REPORT**

- **DISTRIBUTION OF BOARD MEMBER'S PREFERRED E-MAIL ADDRESS FORM;**
- **UPCOMING EVENTS CALENDAR;**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS; AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 13.

**13. ITEMS FOR FUTURE CONSIDERATION**

There being no action taken on this item, Mr. Oehlke called for Agenda Item 14.

**14. NEXT MEETING DATE**

The next Executive Committee meeting will be Wednesday, December 14, 2011, at 2:00 p.m.

**15. ADJOURN**

There being nothing further to report, Mr. Oehlke called the meeting adjourned at 3:49 p.m.

**PREPARED AND RECOMMENDED FOR COMMITTEE APPROVAL BY THE MANAGER.**

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**SUZANNE B. SCOTT, General Manager**

**APPROVED BY THE BOARD OF DIRECTORS' EXECUTIVE COMMITTEE AT THE MEETING HELD ON JANUARY 11, 2012.**

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**GAYLON J. OEHLKE, Board Chairman**

**ATTEST:**

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**ROBERTO G. RODRÍGUEZ, Board Secretary**

DRAFT

**Executive Committee**

**Date:** 01/11/2012

**SARA Position Papers**

**Submitted By:** Steven Schauer

**Division:** Intergovernmental and Comm Relations

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**CAPTION**

**PRESENTATION, DISCUSSION AND APPROPRIATE ACTION REGARDING THE DEVELOPMENT AND USE OF POSITION PAPERS BY THE SAN ANTONIO RIVER AUTHORITY**

**Presenter**

Steven Schauer

*Estimated Presentation Time: 25 minutes*

To make sure that all San Antonio River Authority (SARA) staff members and the general public know and understand SARA's stance on important issues, the Intergovernmental and Community Relations Department (IGCR) has been tasked with creating a series of position papers. The purpose of these position papers will be to

- clearly state SARA's position on a significant issue;
- relate that issue to the San Antonio River Watershed;
- provide a summary of the stated position. This will include supporting information as well as areas where further data may be required; and
- list the SARA contact person who will take the lead for the issue and where additional information may be found.

It is anticipated that there will be 10 – 12 position papers created in all, as these are designed only to focus on significant issues to SARA. As the position papers are created, they will be forwarded to management and executive teams for discussion and approval. Once signed off, the position papers will be taken to the SARA Board of Directors' Executive Committee for review and approval. Staff will take one or two position papers per month to the Executive Committee for approval and recommendation to the Board and should take most of the 2012 calendar year for all of the position papers to complete through the approval process.

The first position paper to be completed covers the topic of contact recreation standards. Other issues to consider may be hydraulic fracturing, sustainability, low impact development, environmental flows, water quality, taxation, nature-based recreation and natural channel design. The final list of topics will be compiled in the coming months and brought to the Executive Committee for approval. Following approval for each individual position paper from the Executive Committee, managers will be asked to circulate the position paper among SARA staff so that everyone will have access to the information. The position papers will then be posted on SARANet for internal use, be included in the monthly internal SARA newsletter created by the Human Resources Department, and be posted on SARA's website for the public. SARA staff will schedule a regular review of the approved position papers to make sure the position is still accurate and relevant. If and when changes are made, staff will perform the updates and then follow the same approval process previously mentioned.

During staff's presentation of this item, the Committee will be able to view a sample of a position paper

and offer feedback regarding this new task.

**Recommendation**

Motion to be crafted, if necessary, after Committee discussion.

**Discussion**

**Vote**

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**Executive Committee**

**Date:** 01/11/2012

**Executive Session: Whooping Crane Lawsuit**

**Submitted For:** Karen Bishop

**Submitted By:** Lupe Sanchez

**Division:** Executive Offices

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**CAPTION**

**EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071  
FOR CONSULTATION WITH ATTORNEY REGARDING THE ARANSAS PROJECT V.  
SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR  
THE SOUTHERN DISTRICT OF TEXAS**

**Presenter**

Steve Raabe and David Ross

*Estimated Presentation Time: 10 minutes*

**Discussion**

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**Executive Committee**

**Date:** 01/11/2012

**Whooping Crane Lawsuit Briefing**

**Submitted For:** Karen Bishop

**Submitted By:** Lupe Sanchez

**Division:** Executive Offices

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**CAPTION**

**PRESENTATION, DISCUSSION, AND APPROPRIATE ACTION REGARDING THE ARANSAS PROJECT V. SHAW, ET. AL., CASE NO. 2:10-CV-00075 IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS**

**Presenter**

Steve Raabe and David Ross

*Estimated Presentation Time: 10 minutes*

**Recommendation**

Motion to be crafted, if necessary, after Committee discussion.

**Discussion**

**Vote**

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**Executive Committee**

**Individual Items 11. - 13.**

**Date:** 01/11/2012

**GM's Report / Items for Future Consideration / Next Meeting Date**

**Submitted For:** Suzanne B. Scott

**Submitted By:** Lupe Sanchez

**Division:** Executive Offices

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11.

**CAPTION**

**GENERAL MANAGER'S REPORT CONCERNING THE FOLLOWING:**

- **UPCOMING EVENTS CALENDAR;**
- **FUTURE BOARD AND/OR COMMITTEE MEETINGS; AND**
- **MEETINGS INVOLVING THE ATTENDANCE OF ONE OR MORE BOARD MEMBERS**

**Presenter**

Suzanne B. Scott

*Estimated Presentation Time: 10 minutes*

**Discussion**

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12.

**CAPTION**

**ITEMS FOR FUTURE CONSIDERATION**

**Presenter**

Mr. Oehlke, Committee Chairman

*Estimated Presentation Time: 5 minutes*

**Discussion**

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13.

**CAPTION**

**NEXT MEETING DATE**

**Presenter**

Mr. Oehlke, Committee Chairman

*Estimated Presentation Time: 5 minutes*

Unless otherwise decided by the Committee, the next Executive Committee meeting will be Wednesday, February 8, 2012, at 2:00 p.m.

**Discussion**

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**Executive Committee**

**Item #: 14.**

**Date:** 01/11/2012

**Adjourn**

**Submitted For:** Karen Bishop

**Submitted By:** Lupe Sanchez

**Division:** Executive Offices

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**CAPTION**

**ADJOURN**

**Presenter**

Mr. Oehlke, Committee Chairman

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