

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS
OF THE
SAN ANTONIO RIVER AUTHORITY
FEBRUARY 20, 2008

The regular meeting of the Board of Directors of the SAN ANTONIO RIVER AUTHORITY was called to order by the Vice-Chairman, Adair R. Sutherland, at 2:05 p.m., Wednesday, February 20, 2008, at the General Offices of the San Antonio River Authority, 100 East Guenther Street, San Antonio, Bexar County, Texas.

Sally Buchanan, Secretary, called the roll and certified a quorum present as follows:

BEXAR COUNTY

| | |
|----------------------|---------------------|
| Sally Buchanan | Present |
| Hector Morales | Present |
| Názirite Rubén Pérez | Present |
| Roberto G. Rodríguez | Present |
| Louis E. Rowe | Present, as visitor |
| Thomas G. Weaver | Present |

GOLIAD COUNTY

| | |
|---------------------|---------|
| Terry E. Baiamonte | Present |
| Adair R. Sutherland | Present |

KARNES COUNTY

| | |
|-------------------|---------|
| H. B. Ruckman III | Present |
| Gaylon Oehlke | Present |

WILSON COUNTY

| | |
|-----------------------|--------|
| A. D. Kollodziej, Jr. | Absent |
|-----------------------|--------|

Staff members present were:

Suzanne Scott, General Manager
Steve Graham, Assistant General Manager
Steve Raabe, Director of Technical Services
Susan Eason, Director of Internal Resources
Sharon McCoy-Huber, Finance Manager
Claude Harding, Real Estate Manger
Michael Gonzalez, Environmental Services Manager
Dale Bransford, Park Sciences Manager
Jim Boenig, Engineering Manager
Jim Blair, Watershed Operations Manager
Al Astran, Utilities Manager
Nefi Garza, Watershed Management Manager
Steven Schauer, External Communications Manager

Rudy Farias, Planning Manager
Hector Villanueva, Real Estate
Georgia Snodgrass, Real Estate
John Gomez, Utilities
Addison Looney, Engineering
Tom Pardue, Engineering
Lauren Minarcik, Park Services
Gary Heimer, Park Services
Renee Luna, Park Services
Lisa Lane, Financial Analyst
Karen Bishop, Communications Program Developer
Cindy Hernandez, Executive Assistant
Rosy Anguiano, Executive Assistant

Other individuals present were:

David Ross, Legal Counsel
Mark Massie, BKC Group
Louis Rowe, Goetting & Associates
Darren Thompson, SAWS
Jeff Nethery, DNA Geosciences

Ms. Sutherland called for a Motion for **Approval of the Minutes of the Regular Board Meeting of the Board of Directors Held on January 16, 2008.** Mr. Oehlke so moved and seconded by Ms. Buchanan, Motion carried unanimously.

Ms. Sutherland called for a Motion for **Approval of the Minutes of the San Antonio River Authority Board of Directors and Public Facility Corporation Held on January 16, 2008.** Mr. Oehlke so moved and seconded by Ms. Buchanan, Motion carried unanimously.

Ms. Sutherland called on Rosy Anguiano for **Introduction of Visitors:** Mark Massie, BKC Group; Darren Thompson, San Antonio Water System; Darren Thompson, SAWS; Jeff Nethery, DNA Geosciences.

Ms. Sutherland asked if there were any **Citizens to be Heard.** Ms. Anguiano reported there were none.

Ms. Sutherland moved to **Agenda Item 8: San Antonio River Authority Board of Directors Executive, Communications, Fiscal and Operations Committee and Board Member Conference Attendance Reports.**

Executive Committee: Ms. Sutherland indicated there was nothing new to report regarding the Executive Committee.

Fiscal Committee: Mr. Oehlke reported there was nothing new to report.

Communications Committee: Mr. Rodriguez provided a summary of the January 30, 2008, Communications Committee meeting. The majority of the meeting was focused on the

Repositioning Report for Braunig and Calaveras Lake Parks, which is on the board agenda for consideration. The committee also finalized recommendations for naming the San Antonio River Authority Dam Structures. The list of the approved dam names is on the board agenda for approval. The committee was briefed on the status of the basin service area analysis which is an ongoing effort to conduct perception and awareness research through the River Authority's service area. The committee was also provided a briefing on the public meetings being held throughout Bexar County on the revised flood maps; the activities of the environmental advisory committee; and the status of the development of emergency response web sites downstream and in Bexar County.

Operations Committee: Mr. Weaver provided a summary of the Operations Committee meeting held on February 11. Mr. Weaver's comments focused on the 3rd party billing issues, the Randolph contract, the real estate services with Bexar County, and the agreement with East Central Special Utilities District, all of which are on the Board's agenda.

Ms. Sutherland called for the **Consent Agenda, Agenda Items 9 through 16**, indicating that Item 13 would be pulled for discussion and that consent agenda motion would be heard after presentation of individual Items 17, 18, and 19 relating to the resignation of Louis E. Rowe from the Board of Directors.

Ms. Sutherland called on Suzanne Scott regarding Agenda Item 17: Presentation, Discussion, and Appropriate Action Regarding the Resignation of Louis E. Rowe from the San Antonio River Authority Board of Directors.

By letter dated January 17, 2008, Louis E. Rowe submitted resignation from the San Antonio River Authority Board of Directors due to his appointment to the San Antonio City Council.

Since receiving the resignation letter, the River Authority has been coordinating with the Office of the Governor regarding appointment of a Bexar County director to fill Mr. Rowe's seat.

Staff recommended a Motion accepting the resignation of Louis E. Rowe from the San Antonio River Authority Board of Directors.

Ms. Sutherland called for said Motion. Mr. Oehlke so moved and seconded by Ms. Buchanan, Motion carried unanimously.

Ms. Sutherland called on Gaylon Oehlke regarding Agenda Item 18: Presentation, Discussion, and Appropriate Action Regarding the Election of San Antonio River Authority Board Officers, Members to Board Committees, and Committee Officers, as Appropriate, in Conjunction with the Resignation of Louis E. Rowe.

On December 19, 2007, Louis E. Rowe was elected to serve as Board chair, as Executive Committee chair, and as a member of the Operations Committee in accordance with the Bylaws of the San Antonio River Authority.

Following Mr. Rowe's January 2008 submittal of resignation, on February 11, 2008, the Board's Nominating Committee developed recommendations for Board chair, committee membership, and committee officers to accommodate Mr. Rowe's departure and to ensure sufficient membership on the four Board committees.

During the meeting, the Nominating Committee distributed its slate of nominations and a side-by-side listing of current and proposed committee memberships and officers.

River Authority Board members and officers also serve as board members and as officers of the San Antonio River Authority Public Facility Corporation.

Staff recommended a Motion to be crafted, after the Board’s consideration of the Nominating Committee’s slate of recommendations, electing the Chair of the San Antonio River Authority Board of Directors and appointing members to and officers of the Board’s Executive, Operations, Fiscal, and Communications committees.

The table below reflects the committee members and officers recommended by the Nominating Committee:

| Officers | Executive | Operations | Fiscal | Communications |
|----------------------------|-------------------|----------------------|-----------------|----------------------|
| Chair | Tom Weaver | Trip Ruckman | Gaylon Oehlke | Roberto Rodríguez |
| Vice-chair | Adair Sutherland | Hector Morales | Al Kollodziej | Terry Baiamonte |
| Secretary | Sally Buchanan | Adair Sutherland | Terry Baiamonte | Názarite Rubén Pérez |
| Treasurer (Executive only) | Gaylon Oehlke | | | |
| | Al Kollodziej | Tom Weaver | Hector Morales | Sally Buchanan |
| | Roberto Rodríguez | Názarite Rubén Pérez | Trip Ruckman | |

Ms. Sutherland called for a Motion accepting the Nominating Committee’s slate of committee members and officers. Mr. Oehlke so moved and seconded by Ms. Buchanan, Motion carried unanimously.

Agenda Item 19: Tribute to Louis E. Rowe for Ten Years Meritorious Service.

Having been named chair, Mr. Weaver presided over the remainder of the meeting, honoring Louis E. Rowe for his service as a Board Member of the San Antonio River Authority.

Mr. Weaver then returned to the consent agenda, excluding Item 13.

Agenda Item 9: Motion Regarding Award of a Flood Debris Removal Project Located on the San Antonio River between Highway 59 and Highway 183 in Goliad County.

Included in the current fiscal year budget are funds for a Flood Debris Removal Program on major waterways within the San Antonio River Basin. Annually funds have been programmed should a flooding event occur or locations of large accumulations of debris from previous events be reported to the Flood Control Infrastructure Department. The locations of the reported flood debris areas are evaluated and assessed for significance of impact on flood flows and the ability of the San Antonio River Authority's (SARA's) in-house resources to do the work. A contract for work by an independent contractor is considered when the scope of work needed is beyond the River Authority's in-house capabilities.

Such a location has been identified along the San Antonio River in Goliad County just south of the City of Goliad between Highway 59 and Highway 183, within the limits of the Goliad Paddling Trail. Solicitations for bids were advertised as required by statute, and bids were opened at 2:00 pm on February 6, 2008. The recommendation for the award of the proposed contract is based on the base bid amount plus two additive alternates. The lowest and best base bid and additive alternates received was from Hunt Contractors, LTD. in the amount of \$258,960.

On February 11, 2008, the Operations Committee considered this item and the committee supported the contract award and presentation to the Board for approval.

Staff recommended a Motion authorizing the General Manager to execute a contract with Hunt Contractors, LTD. in the amount of \$258,960, for Flood Debris Removal on the San Antonio River, and authorizing the General Manager to amend the contract if field changes are required.

Agenda Item 10: Approval of a State Funded Agreement between the San Antonio River Authority and the Texas Water Development Board and Associated Budget Amendments to Administer a Stakeholder Outreach Process in the Lower San Antonio River Basin as Part of the Texas Instream Flows Program.

The Texas Instream Flows Program (TIFP), jointly administered by Texas Commission on Environmental Quality (TCEQ), Texas Parks and Wildlife Department (TPWD), and Texas Water Development Board (TWDB), has initiated a study of instream flows necessary to support a sound ecological environment in the Lower San Antonio River. In 2005 under a contract with the TPWD, River Authority staff completed information reconnaissance and community outreach tasks to identify stakeholders, natural resource issues, the geographic scope of the study, and to compile and evaluate existing information. The results of the reconnaissance effort indicated gaps in the data that should be supplemented to allow a better understanding of the aquatic ecosystem.

In 2006, the River Authority contracted with TPWD to conduct fish community sampling in advance of an instream flows study of the Lower San Antonio River. The goal of the sampling was to obtain new fish community composition data which would facilitate an understanding of the fish assemblage dynamics within the Lower San Antonio River. The fish sampling effort provided baseline data as a part of the scoping for planned instream flows studies and a better understanding of the unique ecology of the Lower San Antonio River.

For the next phase of the Lower San Antonio River Instream Flows Study, the TIFP has requested River Authority assistance in administering a stakeholder update and input process. Stakeholder input and assistance are required to develop a study design for the basin. The TIFP

will be holding stakeholder update meetings and study workgroup meetings in the San Antonio River Basin in coordination with the River Authority's Environmental Advisory Committee from February to October 2008. River Authority assistance is sought to develop the stakeholder process and provide administrative and organizational support for these meetings. The TWDB has provided a draft Scope of Work with a compensation limit not to exceed \$35,000 for the administration of the stakeholder input process. The grant agreement documents have been reviewed and deemed acceptable by SARA staff and legal counsel.

The Operations Committee passed a motion of support for this action at their meeting held on November 5, 2007.

In addition the 2007/08 River Authority budget will need to be amended by creating the following account codes:

| <u>Budget Account Number</u> | <u>Current Budget</u> | <u>Proposed Amendment</u> | <u>Amended Budget</u> |
|---|------------------------------|----------------------------------|------------------------------|
| <u>Special Revenue Fund</u> | | | |
| <u>Environmental Services Department</u> | | | |
| Miscellaneous Supplies 4231604-6119 | 0 | \$ 3,000 | \$ 3,000 |
| Postage and Delivery 4231604-7532 | 0 | \$ 300 | \$ 300 |
| Advertising 4231604-7540 | 0 | \$ 1,500 | \$ 1,500 |
| Labor 4231604-7791 | 0 | \$ 9,000 | \$ 9,000 |
| TWDB 423-4340 | 0 | -13,800 | -13,800 |
| Net change to 423 Fund | | 0 | 0 |

The remaining compensation under the \$35,000 Scope of Work will be budgeted in fiscal year 2008/09.

Staff recommended a Motion authorizing the General Manager to execute an agreement with the Texas Water Development Board and amend the River Authority budget to administer the Texas Instream Flows Program stakeholder process in the Lower San Antonio River Basin.

Agenda Item 11: Award of a Construction Contract for Relocation of Existing TXDOT / Transguide Fiber Optic Cable at IH-10 and San Antonio River Area for the Mission Reach Ecosystem Restoration and Recreation Project - Phase 1 of the San Antonio River Improvements Project.

As local sponsor to the U.S. Army Corps of Engineers (USACE) on the Mission Reach of the San Antonio River Improvements (SARIP), the San Antonio River Authority is responsible for coordinating the relocation of utilities in conflict with proposed improvements. As per the terms of our Project Cooperation Agreement (PCA) with the USACE, the cost of such relocations and land acquisitions is the sole responsibility of the local sponsor but the amount is credited towards

the overall project local match requirements. A conflict with the Texas Department of Transportation (TxDOT) Transguide System fiber optic conduits was discovered late in the design process and must be relocated prior to the USACE Notice to Proceed for Phase 1 scheduled for April 2008.

TxDOT does not have the in-house capability to relocate the cable runs and cannot fund the relocation in time to meet our schedule. Joint meetings with the River Authority, Jacobs/Carter-Burgess and TxDOT/Transguide determined that the most expeditious way to get the relocation accomplished would be for TxDOT to prepare the necessary design documents (including plans and specifications) and for the River Authority to administer the project as a construction contract.

The project schedule is:

| | | |
|--|---|-------------------|
| Specifications and plans received from TxDOT | - | January 4, 2008 |
| Advertisement begins | - | January 16, 2008 |
| Open bids | - | February 1, 2008 |
| Award | - | February 20, 2008 |
| Issue Notice to Proceed | - | February 21, 2008 |
| Completion | - | March 31, 2008 |

The funding source for this effort will be the SARIP Mission Reach Phase 1 construction authorizations from the City and County. The TxDOT engineer's estimate for the relocation is \$150,000.00.

Solicitations for bids were advertised as required by statute, and were received until February 1, 2008. Three bids were received for the project. The lowest and best base bid was submitted by BKC Group in the amount of \$129,684.20. A bid tabulation summarizing all bids is enclosed in the agenda packet. A contingency amount of \$20,315.80 is requested to cover field alterations and changes.

The Operations Committee reviewed this item during its February 2008 meeting and supported presenting the BKC Group bid to the Board for approval.

Staff recommended a Motion authorizing the General Manager to execute a construction contract with BKC Group in the amount of \$129,684.20 for the relocation of existing TxDOT / Transguide fiber optic cable At IH-10 and San Antonio River area for the Mission Reach Ecosystem Restoration And Recreation Project - Phase 1 of the San Antonio River Improvements Project and authorizing any required field changes not to exceed \$20,315.80.

Agenda Item 12: Motion Approving a Resolution of the Board of Directors of the San Antonio River Authority Authorizing the Waiver of Back Taxes on a 4.2 Acre Tract of Land Located at 4512 Sierra Street, San Antonio, Texas; Consenting to Bexar County's Conveyance of said Land to the River Authority; and Authorizing the General Manager to Acquire and to Do and Carry out All Other Activities Necessary to Complete Such Project for the Benefit of the San Antonio River Improvements Project, Mission Reach, Phase 2.

On January 8, 2004 Bexar County acquired approximately 4.26 acres located at 4512 Sierra Street, San Antonio, Texas, at a tax foreclosure sale. Bexar County is holding the property in trust for all of the taxing entities, including the River Authority, that are still owed back taxes. Normally, Bexar County would sell such property as surplus and distribute the proceeds to the taxing entities on a pro rata basis. However, knowing activity on Phase 2 of the Mission Reach was eminent, Bexar County held this property for the River Authority to acquire for purposes of the San Antonio River Improvements Project.

The property is on the west bank of the San Antonio River and is within Phase 2 of the Mission Reach of the San Antonio River Improvements Project. The current assessed value for tax purposes by the Bexar Appraisal District is \$54,330.00. The partners of the San Antonio River Improvements Project (the River Authority, Bexar County, and the City of San Antonio) will be asked to waive their respective taxes and fees as shown below:

| | |
|-------------------------------------|-----------------|
| San Antonio River Authority | \$ 24.99 |
| Bexar County Flood Fund | \$ 146.01 |
| Bexar County | 2,825.14 |
| City of San Antonio | 4,875.79 |
| City of San Antonio Code Compliance | <u>6,824.62</u> |
| Total: | \$14,696.55 |

Other taxing entities to be paid their respective back taxes and court costs are shown below. The funds necessary to purchase this property will be provided by the San Antonio River Improvements Project.

| | |
|---|-----------------|
| Harlandale Independent School District | \$ 5,893.02 |
| San Antonio Independent School District | 8,395.71 |
| Alamo Community College District | 909.41 |
| University Health System | 2,053.91 |
| Court Costs | <u>2,401.75</u> |
| Total: | \$ 19,653.80 |

After requests are made to consent to Bexar County and the City of San Antonio to convey the property to the River Authority and to waive the taxes and fees, the River Authority will proceed to acquire the property for the benefit of the San Antonio River Improvements Project.

On February 11, 2008, the Operations Committee indicated their support for presentation to the San Antonio River Authority Board a recommendation for the River Authority to waive back taxes on a 4.2 acre tract located at 4512 Sierra Street, San Antonio, Texas; to consent to Bexar County's conveyance of said land to the River Authority; and to authorize the General Manager to acquire and to do and carry out all other activities necessary to complete such project.

Staff recommended a Motion that Resolution No. R-1334 be passed and approved.

Agenda Item 14: Resolution Authorizing the General Manager to Execute an Interlocal Agreement with East Central Special Utility District to Provide Wastewater Services Within their Water Service Area

The San Antonio River Authority and East Central Special Utility District (East Central) have a mutual understanding that within East Central's water service area, East Central will seek and support the River Authority's efforts to provide wastewater services.

Based upon this mutual understanding, East Central and the River Authority have worked together to develop an interlocal agreement that formalizes the roles and responsibilities for each entity.

In summary, the interlocal agreement states East Central will authorize the River Authority to provide wastewater services within their water service area; bill and collect for the wastewater services; and will support the River Authority and individuals requesting sewer service. The River Authority will study and plan for providing wastewater services within East Central's service area; work with individuals requesting wastewater service; permit and construct wastewater facilities or expand existing facilities; own, operate, and maintain such facilities; and present terms and conditions to East Central regarding treated wastewater effluent.

At the February 11, 2008 Operations Committee Meeting, the Committee supported a motion for presenting a recommendation to the Board of Directors to approve an agreement between the East Central Special Utility District and the San Antonio River Authority to provide wastewater services within East Central's service area.

Staff recommended a Motion that Resolution No. R-1331 be passed and approved.

Agenda Item 15: Resolution of the Board of Directors of the San Antonio River Authority Regarding the Adoption of Names for the San Antonio River Authority Dam Structures.

Since 1954, there have been 52 flood control structures sponsored by the federal government built in the San Antonio River Basin, 40 of which are now maintained by the San Antonio River Authority (SARA).

In Bexar County, SARA owns and maintains twenty-seven flood control dams in three watersheds: San Antonio River Watershed (Calaveras Creek Sub-Watershed), Cibolo Watershed (Martinez Creek Sub-Watershed), and Salado Creek Watershed. Calaveras Creek Sub-Watershed Project started as a "pilot watershed project" in the early 1950's and currently has seven dams. The six dams in the Martinez Creek Sub-Watershed Project were constructed in the 1960's and the fourteen dams in Salado system were constructed primarily in the 1970's and 1980's. This method of providing flood control in Bexar County has been supported and developed in cooperation with the Alamo Soil and Water Conservation District and Bexar County Commissioners Court.

Downstream in Karnes County, SARA operates and maintains thirteen flood control dams in cooperation with the Escondido Watershed District. All of these dams were also constructed as a "pilot watershed project."

Historically, dams were numbered by the federal sponsor. However, the numbers are confusing to many and there is now a desire to name the dams.

The criteria used to name the Bexar County dams were to use geographic and historic names where possible, i.e. creeks, communities, parks. In Karnes County, the structures have already

been named informally by the local residents. They are known as lakes and in most cases the names reflect the property owner where the facility is located.

At the January 30, 2008 meeting of the Communications Committee, the Committee indicated their support for presentation to the San Antonio River Authority Board a recommendation for the San Antonio River Authority to adopt names for the River Authority's dam structures.

Staff recommended a Motion that Resolution No. R-1333 be passed and approved.

Agenda Item 16: Budget Amendments.

The following budget accounts are proposed to be amended as indicated:

| <u>Budget Account Number</u> | <u>Current Budget</u> | <u>Proposed Amendment</u> | <u>Amended Budget</u> |
|---|----------------------------------|--------------------------------------|----------------------------------|
| <u>SAWS Agency Fund</u> | | | |
| <u>SARIP-Museum Reach</u> | | | |
| Professional Services 00000152-7320 | -0- | 17,700 | 17,700 |
| Construction 00000152-7795 | -0- | 190,689 | 190,689 |
| Revenue 00000152-4362 | -0- | <u>(208,389)</u> | (208,389) |
| Net change to SAWS Agency Fund | | -0- | |

During construction of the SARIP Museum Reach, it was discovered that there would need to be extensive excavation for siphon structures and the lift station which would generate large volumes of spoil for the project improvements. After reviewing the plans and specifications, the San Antonio Water System has agreed to pay for design and construction of the Ninth Street Sanitary Sewer Siphon relocation/replacement.

Staff recommended a Motion that the proposed budget amendment to the fiscal year 2007/08 Operating Budget be approved.

Mr. Weaver called for a Motion to approve Consent Agenda Items 9 through 16, excluding Item 13, as presented. Ms. Buchanan so moved and seconded by Mr. Rodriguez, Motion carried unanimously.

Mr. Weaver then called for Claude Harding to present **Item 13: Resolution of the Board of Directors of the San Antonio River Authority Authorizing the General Manager to Execute Agreements Between Bexar County and the San Antonio River Authority to Perform Real Estate Services in Support of the Bexar County Flood Control Capital Improvements Program and Accompanying Amendment to the Fiscal Year 2007/2008 Budget.**

According to Mr. Harding, the Bexar County Commissioners Court has approved a Flood Control Capital Improvements Program over the next ten years in the amount of \$500,000,000. These projects include regional storm water facilities, low water crossings, natural waterway conveyances (channelization), outfall structures, and buyouts.

Bexar County has requested that the San Antonio River Authority provide real estate acquisition services for the program. A Capital Improvement Project (CIP) Management Team consisting of appropriate members of Bexar County’s Infrastructure Service Department and the River Authority has been formed. The River Authority will assign its Real Estate Manager as the primary contact person and liaison with Bexar County. This person is responsible for the performance of tasks as assigned. The River Authority will report to the Bexar County Watershed Program Coordinator on a bi-weekly or as needed basis the status of the various projects underway and, on an as-requested basis, to Bexar County Commissioners Court.

The River Authority is proposing a comprehensive scope of services to manage and implement all of the real estate acquisition services needed to complete each project containing real estate services within the Bexar County Flood Control Capital Improvement Program. The major components of the scope of real estate services include:

- i. Manage the implementation of all project acquisition activities
- ii. Develop and track project budget and schedule
- iii. Provide logistical support for Bexar County’s Infrastructure Service Department
- iv. Implement acquisition/negotiation process
- v. Contract and manage acquisition related services including surveying, title, appraisal, relocation, legal, and other related services
- vi. Provide to Bexar County the final deliverable of legal land rights necessary to construct the project
- vii. Acquire land rights by eminent domain, if necessary, as a last resort.

Phase 1 of the program consists of Briggs Road Drainage Project, Schaefer Road Drainage Project, Shepherd Road Low Water Crossing, and Laddie Place Phase III Regional Storm Water Facility. The River Authority has negotiated Letter Agreements with Bexar County for the River Authority to provide real estate services for Briggs Road Drainage Project, Schaefer Road Drainage Project, and Shepherd Road Low Water Crossing. It is anticipated that the Letter Agreement for Laddie Place will be completed once Bexar County determines the scope of the project.

It is our intent to include this program in any amendments to the amendatory contract with Bexar County.

A budget amendment to the 2007/08 fiscal year budget is required as the River Authority will be expending funds for these projects and reimbursed by the County. Acquisition cost for property acquired will be paid directly by the County.

| <u>Budget Account Number</u> | <u>Current Budget</u> | <u>Proposed Amendment</u> | <u>Amended Budget</u> |
|--------------------------------------|------------------------------|----------------------------------|------------------------------|
| <u>Bexar County CIP Fund</u> | | | |
| <u>Briggs Road</u> | | | |
| Project 64207001 | 0 | \$ 106,300 | \$ 106,300 |
| <u>Schaefer Road</u> | | | |
| Project 64207002 | 0 | 200,500 | 200,500 |
| <u>Shepherd Road</u> | | | |
| Project 64207003 | 0 | 239,000 | 239,000 |
| <u>Laddie Place Phase III</u> | | | |

| | | | |
|--|----------|------------------|------------------|
| Project 64207004 | 0 | <u>5,000,000</u> | <u>5,000,000</u> |
| <u>Revenue</u> | | | |
| Bexar County | 0 | <5,545,800> | <5,545,800> |
| Net change to the Bexar County CIP Fund | 0 | 0 | 0 |

On February 11, 2008 the Operations Committee indicated their support for presentation to the San Antonio River Authority Board a recommendation approving the Letter Agreements on three projects for Phase I of the Bexar County Flood Control Capital Improvements Program, authorizing the General Manager to enter into the Letter Agreement on Laddie Place when that project comes on line, and approval of the amendment to the fiscal year 2007/08 budget. During the Operations Committee presentation, the estimated cost was \$5,561,500, with \$5,561,500 as Bexar County revenue and \$0 net change to the Bexar County CIP Fund. An updated budget amendment, as reflected in the table above, was presented to the Board.

Staff recommended a Motion that Resolution No. R-1332 be passed and approved and that the accompanying amendment to the fiscal year 2007/08 budget be approved.

Mr. Weaver called for said Motion. Ms. Buchanan so moved and seconded by Mr. Oehlke, Motion carried unanimously.

Mr. Weaver called on Suzanne Scott regarding Agenda Item 20: Appointment of a Member of the San Antonio River Authority Board of Directors to the Bexar Regional Watershed Management Committee of Seven.

As established by the guidelines of the Bexar Regional Watershed Management (BRWM), the San Antonio River Authority's governing board shall appoint two members of said board to the BRWM Committee of Seven.

Currently, Louis Rowe and Tom Weaver are the River Authority's representatives. Due to the resignation of Mr. Rowe as a SARA Director, it is necessary to appoint a replacement.

Staff recommended a Motion to be crafted, after Board discussion, appointing a member of the San Antonio River Authority Board of Directors to the Bexar Regional Watershed Management Committee of Seven.

Mr. Weaver recommended Mr. Roberto Rodriguez and called for said Motion. Mr. Ruckman so moved and seconded by Ms. Oehlke, Motion carried unanimously.

Mr. Weaver called on Sharon McCoy-Huber regarding Agenda Item 21: Presentation, Discussion, and Appropriate Action Regarding Distribution of Financial Statements for the Period Ending December 31, 2007.

Ms. McCoy-Huber provided an overview of the first quarterly report for fiscal year 2007/08, including the following information:

- i. Professional Services Contracts
- ii. Investment Report

iii. Financial Report.

Mr. Weaver called on Sharon McCoy-Huber regarding Agenda Item 22: Presentation and Discussion Regarding Third Party Utility Billing.

Ms. McCoy-Huber reported that the San Antonio River Authority currently contracts with the following entities to collect for wastewater services:

BexarMet
City of Elmendorf
East Central
San Antonio Water System (SAWS).

These entities bill and collect wastewater fees the same time as their water fees. Then they forward the funds to the River Authority.

Staff visited with the Operations Committee on January 7, 2008, to review the billing process. Staff are proceeding with the investigation of these accounts but would like to visit with the Board again about auditing the entities that do our third party billings for correctness. We also would potentially like to audit the cities in the Salatrillo system.

Mr. Rodriguez recommended that staff brief the Board in March with an update on this agenda item.

Mr. Weaver called on Jim Boenig and Dale Bransford regarding Agenda Item 23: Presentation on Environmental Options Related to the Elmira Street and Calaveras Lake Park Parking Lots.

Calaveras Lake Park Parking Lot Improvements

Mr. Boenig showed a PowerPoint presentation that explained the drainage flow patterns of the Calaveras Lake Parking Lot Improvement Project. After the presentation, Mr. Bransford explained that the Calaveras Lake Parking Lot Improvement Project construction was approved at the January 2008 Board meeting. Several questions had been raised during that meeting regarding the total area of asphalt, water runoff and landscaping. The Engineering and Parks Department staffs have examined the issues voiced by the Board and are looking at options to mitigate these concerns, with the assistance of a consulting landscape architect.

Shallow earthen detention basins are proposed for surface runoff on both sides of the parking lot. The basins will provide stormwater detention on the initial runoff and provide vegetative filter to improve water quality prior to release into the lake. Native plants adapted to shallow groundwater and occasional flooding are proposed to make the shallow basins develop as naturally as possible. Approximately 85% of the lot will flow toward the basins. The remainder will flow down the boat ramp.

As reported at the January 2008 Board meeting, native plants will be installed around the existing restroom building. Additionally, the landscape architect is preparing a planting design for the detention basins and the southern side of the parking lot.

Elmira Street Parking Lot

Mr. Boenig explained that the Engineering Department staff and Facilities staff are reviewing the parking area requirements for the Elmira lot. The site plan contains 57 parking spaces with pavement covering 77% of the site. Plans are currently in preliminary design with final design to be completed and permits obtained within 3 months. The design is considering all applicable codes and desires of the adjoining neighborhood association. In addition, River Authority staff is considering additional efforts to demonstrate good environmental stewardship. Several options were analyzed and costs estimated for the Board.

To that extent staff is proceeding as follows:

- i. A landscape architect is being retained to develop landscape plans and to examine fencing on the Elmira and Atlanta Street sides. Native Xeriscape planting is anticipated in the landscape islands at the entrance, along the east side of the property, both streets, and in the interior island.
- ii. Current design considerations to reduce peak stormwater runoff are shallow ponding in the lot, collecting runoff into a large sump, or by providing porous asphalt or open cell concrete block paving.
- iii. Unit costs for several options of paving – open pavers, porous asphalt and recycled asphalt mix – are being determined.
- iv. Area lighting, perimeter fencing, vehicular and pedestrian security gates, security cameras and a crosswalk with a new sidewalk to the Environmental Center are included in the project scope to improve employee safety.

Vehicular and pedestrian gates will be controlled by a card reader. The lot is for approved personnel only, not the general public.

Mr. Weaver called on Dale Bransford regarding Agenda Item 24: Presentation, Discussion and Appropriate Action Regarding a Proposal to Reposition Braunig and Calaveras Lake Parks, Including Information on Existing Park Operations and Programs, Summary of Public Input Processes, and Staff Recommendations Regarding Operational Practices, Regulation Changes, Park Development, and Staffing Allocation, Including a Report on a Communications Plan for the Park Services Department.

Mr. Bransford explained that Braunig and Calaveras Lake Parks will receive almost 300,000 park users in fiscal year 07/08, and for over forty years have been unique public resources serving south central Texas. However, operational, managerial, and physical adjustments are needed to these parks to prepare for future service as public resources, to sustain a responsible level of park-generated revenue, and to help the River Authority and CPS Energy achieve their respective mission and goals.

A report titled Repositioning Braunig and Calaveras Lake Parks was presented by Ms. Minarcik. The report expanded on the opportunities that exist for the River Authority to better serve the public. Recommendations included

- i. Continue the Capital Improvements Program in relationship with CPSE.
- ii. Institute a family-friendly alcohol practice.
- iii. Formalize and expand recreational use zones.

- iv. Increase vehicular management actions.
- v. Implement a centralized litter management system.
- vi. Establish that overnight camping be only in designated sites or areas.
- vii. Strengthen environmental messaging in partnership with CPSE.
- viii. Attain adequate staffing levels.

Mr. Bransford presented the status of preparation of a Communications Plan for the Park Services Department. The plan included strategies for marketing, branding, and media relations.

At the January 30, 2008, Communications Committee meeting, the committee supported bringing this proposal to the Board of Directors.

Staff recommends Board of Directors approval of the Repositioning Report, including amendment of the fiscal year 07/08 budget to increase the authorized positions in the Park Services Department by 1 Park Specialist (replacement) and 1 Park Maintenance Crewman II (new), and establishment of new Park Regulations that: a) prohibit the public display or consumption of alcoholic beverages, and b) require vehicles to remain on established roads, parking areas, or parking pads.

Mr. Weaver requested deficit estimates for the next four years be brought to the next Board meeting. Ms. Scott recommended that further discussion on the Repositioning Plan be held during the upcoming 08/09 budget workshops.

Mr. Weaver called for said Motion. Mr. Ruckman so moved and seconded by Mr. Rodriguez, Motion carried unanimously.

Mr. Weaver called on Steve Graham regarding Agenda Item 25: Briefing and Discussion Regarding the City of San Antonio's Proposed IH10 East Perimeter Plan.

Given that the meeting was running long, Mr. Graham deferred this item due to a lack of time.

Mr. Weaver called on Steve Raabe regarding Agenda Item 26: Briefing on Water Resource Planning and Development Activities.

Mr. Raabe provided the board an update.

Mr. Weaver called on Suzanne Scott regarding Agenda Item 27: Status Report on the San Antonio River Improvements Project.

Ms. Scott reported that the Museum Reach is 31% complete and ahead of schedule. She referenced the recent media coverage arising from the discovery of an 1870s dam within the project area and reported the project team is investigating ways to incorporate the dam into the design. Phase I of the Mission Reach will go out to bid on March 6, 2008. On Friday, February 22, 2008, the River Oversight Committee will meet to look at design for phases II, Iii, and IV. During February, there will also be a meeting with Bexar County Visitors Tax to incorporate betterments in the Mission Reach.

Mr. Weaver called on Board Members for requests for Agenda Item 28: Discussion Regarding Items for Future Consideration.

There were no requests from the Board.

Mr. Weaver called on Suzanne Scott regarding Agenda Item 29: General Manager's Report

Ms. Scott reported that the Environmental Sciences Department National Environmental Laboratory Accreditation Conferred (NELAC) accreditation has been received and will be on the next board meeting agenda. She also distributed a calendar of events and reported that Cindy Hernandez will now handle the Board's travel arrangements and chamber events.

Ms. Scott highlighted the Open Government Training that is required of Mr. Perez and to which all Board members are invited: March 28, 2:30 – 5:00 p.m.

There being no further business, the meeting was adjourned by Mr. Weaver, the Chairman, at 5:20 p.m.

PREPARED AND RECOMMENDED FOR BOARD APPROVAL BY THE MANAGER.

SUZANNE B. SCOTT, General Manager

APPROVED BY THE BOARD OF DIRECTORS AT THE REGULAR MEETING HELD ON MARCH 19, 2008.

THOMAS WEAVER, Board Chairman

ATTEST:

SALLY BUCHANAN, Secretary